

**Minutes of Board of Directors Meeting
October 29, 2010**

SAO Building
3 Concorde Gate, Lobby Boardroom
8:00 pm

Present: Bill Stephens (Chair), Val Sarjeant (Vice-Chair), Stuart Smith, Suzanne Leroux, Harry Stantsos, John Craig (staff), Roman Olszewski (staff). **Guests:** Geoff Arnoldi and Brian Levine of the Arnoldi Group.

Regrets: Anthony Biggar (staff), Leslie Estwick (tried to join on conference call but connection failed)

1. **Welcome:** Bill welcomed everyone and added that it would be a busy weekend but that he thought it would be a successful one too. Bill also welcomed Stuart back from ill health.

2. **Motion to Ratify the Acceptance of the Minutes of the September Board Meeting:**

Motion: to ratify the acceptance of the minutes of the September Board meeting.

Sarjeant and Stantsos

Carried

3. **Business Arising:**

- Bill 65, which would have redefined the Ontario Not-for-Profit Corporations Act, died and will be revisited in a revised form in the future. This is too bad since it likely reduced liability for Not-for-Profit Associations and would have provided other up-to-date guidelines that would have been good generally for the Association.

- Camera course Level I – date to be announced – sometime in January

4. **Approval of Agenda:**

Motion: to approve the agenda as presented and amended

Stantsos and Sarjeant

Carried

5. **Technical Committee Motions Approval:** Roman reviewed the motions from the Technical Committee meeting of October 29, 2010. Those motions are attached as addendum to this document.

Roman also advised that a small committee was to be formed to discuss the placement of relay and combined events in our Championships in the coming year.

ACTION: This committee is to report to the Board on this by December. Responsibility – Roman.

Bob Tucker's proposal was tabled for further discussion and input.

Motion: to approve motions and actions of the Technical Committee as presented:

Leroux and Stantsos

Carried

6. **Arnoldi Group Presentation:** Bill and John introduced Geoff Arnoldi and Brian Levine of the Arnoldi Group, a sports marketing company. Their presentation, which lasted about 40 minutes, discussed the options for Athletics Ontario to become immersed in the organization and direction of the

Toronto Meet as part of the new National Track League announced for 2011. The presentation was well received and referred to a committee – made up of the Directors on the Board and AO staff (ex-officio) – will determine a position on the issue and next steps at a subsequent meeting.

ACTION: John and Bill to coordinate a conference call with the Committee to discuss the presentation.

7. **Staff Health, Safety and Wellness:** John said there was nothing to report except that Bernie Eckler continues to enjoy good health despite some ongoing issues. Stuart offered thanks for our support during his recent stay in hospital.
8. **LTAD:** Bill reported that he met with the OFSAA track and field SAC committee and advised that they are quite interested in LTAD model for grade nine level competitions. The Committee also proposed that the old IAAF false start rule remain in place for grade nine competitions, but that the new rule be implemented for older grades. This will now go forward to general discussion acceptance.
9. **OU Recruiting:** Bill discussed the concerns over OU schools that use their position to recruit and 'poach' athletes from other clubs.

ACTION: John and Bill will look into the norms of recruiting by Ontario Universities in other sports. They will try to establish guidelines for the Universities so they don't end up 'stealing' athletes from other clubs.

10. **Dual Meet with Quebec:** Bill reported that negotiations are ongoing with Quebec and that they have agreed to come to Toronto for the Youth-Senior Indoor Championships as part of a Dual Meet format.
11. **Office Re-organization - Job Descriptions:** Bill is in process of gathering current job descriptions for current office staff. He has had some discussions with Hugh Cameron who has worked in human resources and Hugh has agreed to assist in managing both a performance review and evaluations with timelines and specific tasks.
12. **Top Three Priorities for Ontario:** John and Bill advised that Rob Guy, the new CEO of Athletics Canada, has asked us to advise him of the "top three priorities that AC can do for Athletics Ontario".

ACTION: John to send email to the members of the Board on the morning of Monday, November 1, to ask for suggestions and opinions. He will compile the answers and send a note to Rob.

13. **AO Hall of Fame:** Val advised that the Hall of Fame Nominations Committee would like to know in the future which potential candidates might not be appropriate for induction so that the Committee doesn't waste its time by nominating people that will not be considered. Athletes that won't be considered will be those who have been involved in drug and doping related issues. As well, athletes who were born in Ontario but whom have little connection with the sport in this province or with local clubs should also be excluded.
14. **Policies and Procedures:** John advised that he is working on several Policy and Procedure documents that will help define roles and responsibilities, risks, and policies and procedures as they relate to Board Activities, clubs, Championships, staff actions etc. These will begin to be completed

in the spring of 2011. These documents have not been updated for a long time and, with some templates from Athletics Canada, this will help strengthen the Association.

15. Payment at Time of Registration and other Problems with Registration: John delivered a report from Association Registrar Wendy Lee who advised that there are many issues which need attention with respect to registration. These issues include transfers without the proper paper work, non-payment of fees, and coaches who are registering without having a proper Police Check. While these transgressions are covered by our Code of Conduct through progressive disciplines Wendy is having a hard time being effective in dealing with the concerns. The Board may need to become involved. Bill suggested that when these problems become chronic, the Directors could each be given a list of people to call to discuss the concerns.

ACTION: John to discuss with Wendy and see if there is an easy way to list the concerns so that the Board can become active.

16. Bids for 2011 AO Championships: The list of candidates and host sites for 2011 AO Championships was discussed and several bids were agreed upon. That list follows:

Successful Bidding Groups for 2011 Provincial Championships

Indoor Combined Events and Prep Meet #1:

York University TC in Toronto (TTFC)

Indoor Relays and Prep Meet #2:

University of Windsor Alumni Club at Windsor

Indoor Youth Senior:

Project Athletics in Toronto (TTFC)

(Indoor Bantam-Midget-Youth:)

To be organized by AO - location TBD

10,000m track:

London Runners Distance Club in London

10km Road Walk:

Ontario Racewalkers in Toronto

***Outdoor Combined Events - Seniors +?**

York University TC in Toronto

***Outdoor Relays (events to be determined):**

York University TC in Toronto

(Junior Outdoor & Relays? + Bantam through Junior CE?:)

To be organized by AO - location TBD

Senior Outdoor

To be put up for bids.

(Bantam-Midget-Youth Outdoor)

To be organized by AO - location TBD

Cross Country

Bids were received from 3 groups

Selection of the Cross Country host club and site will be made at the same time that bids for the Outdoor Senior Championships are being considered.

* the exact date and format of this meet will be determined following input from the Combined Events coaches and following further discussion by a committee re: optimal placement of the various relay events in the outdoor championship meet programme.

17. AO Hosting of AO Championships: Val reintroduced the topic of the hosting of our own Championships. The Board recently voted to host 4 of our Championships (Indoor BMJ, Outdoor Junior/National Qualifier/relays and combined events, Outdoor Senior and Outdoor BMY) but given new concerns it seems we might want to rethink that we host four meets. While there are many positive reasons for hosting this many meets, there are drawbacks as well.

Motion: That AO host the 2011 Indoor BMJ Championships, the Outdoor BMY Championships and National Outdoor Qualifier/AO Juniors and CE meet.
Leroux and Smith

Carried

18. Eligibility for an Ontario record based on new AC rules re: registration: Roman advised that the Board has already voted on this issue and the decision was that AO will not recognize records or rankings made by athletes who were not registered at the time of the performance.

Athletics Ontario and a New Structure for the OOC: Suzanne reported that after many delays a meeting between representatives of the OOC and Athletics Ontario finally took place. Athletics Ontario was well represented by Suzanne and Harry Stantsos, who left satisfied. Representatives of the OOC were Enrico Toscano (ex officio), Mike Barsam, John Metcalfe and Jacquie Downing. Both groups agreed that there needs to be increased accountability on both sides with respect to policies and procedures. The OOC has agreed to submit a proposed budget in the spring of each year (by February), and that they have to use all funds currently in their account before more money comes from the Association. Some expense items, like travel mileage are still to be negotiated. This entire process was the result of a lot of work, but the big hurdles have now been cleared.

The new document, which outlines the relationship between the OOC and Athletics Ontario, constitutes Terms of Reference.

19. CCES Guidelines on Sanctions: John outlined the new guidelines from the Canadian Centre for Ethics in Sport as they pertain to member conduct. These new guidelines are binding on signatory associations like Athletics Ontario. In particular, John mentioned new guidelines with respect to sanctions against Association members who have been banned from the sport.

20. Quest for Gold Accountability/Funding: Harry suggested that successful Quest for Gold candidates be asked to account for their expenses by sending receipts to the Association or by accounting for the spending. As the Quest for Gold funding should be used for the support of training and competition there need to be some accounting for how the funds are used. This, however, adds another level of bureaucracy and paper work for the Association.

ACTION: John will take this idea to the Quest for Gold Selection Committee for discussion and implementation if approved.

21. Pan Am Games Updates: John advised that the decision to stage the track portion of the Pan Am Games at York University is still not 100% certain. Martin Goulet of Athletics Canada will be talking to Pan Am Games' VP of facilities this week to further the AC point of view on the matter and location of the stadium. Val advised that a group in Hamilton is still trying to work out arrangements so that a permanent indoor track be included in the building of the Velodrome.

22. Strategic Planning Updates: Val suggested that the strategic planning process has been inactive and that we need to bring this back on the radar; it is a living, breathing document that we need to keep on the surface of decision making as we go forward. Pieces of this planning process include 'what Athletics Canada can do for Athletics Ontario' (see agenda item 12 above) and it also ties into how we can capture more members, and office re-organization – staff jobs can be re-aligned according to the strategic plan.

ACTION: Val to remind John to organize a conference call in the spring of 2011 to help move the Planning process forward.

23. Budget Update: John presented a proposed budget which will be presented at the Athletics Ontario Annual General Meeting on October 30, 2010.

24. New Business: None

Adjournment: Leroux – 10:22 pm

Addendum

TECHNICAL COMMITTEE MOTIONS FROM THE MEETING OF OCTOBER 29, 2010. PRESENTED TO THE BOARD FOR APPROVAL (AND SUBSEQUENTLY APPROVED BY THE LATTER)

Motion: that the new records list as recommended by the Director of Technical Services be approved.

Motion: that the following be the dates for 2011:

June 11-12 Ontario Junior Championships
July 16-17 Ontario Senior Championships
July 23-24 Ontario Bantam-Midget-Youth Championships

Changes to Policies and Procedures for Staging of Provincial Championships

Motion: That the motion, moved by Bob Tucker, to add the Indoor and Outdoor Bantam Girls and Boys 2000m to the championship programme be tabled pending more research.

Motion: that the following policy be added to the Championship Policies and Procedures handbook:

154. START FOR EVENTS OF 1200m AND LONGER.

Where there are more than 9 athletes in a race, they shall be divided into two groups with one group of approximately 65% of the athletes on the regular arced start line and the other group on a separate arced start line marked across the outer half of the track, which shall be marked by cones or flags as set out in 153.2..

The faster seeds shall be placed in the outer group.

Motion: that the following note be added to the relay uniform policy 040.1:

Small differences in design owing to the uniforms having been manufactured at different times or by different suppliers are permitted. In case of a dispute, the Technical Delegate, or in his/her absence, the Track Referee, shall decide.

Motion: that the final two paragraphs in Policy 020.1 be moved to new policy 020.2 and placed under the general statement as follows:

020.2 All Ontario Championships are open to athletes from other provinces, states or countries.

20.2, 20.3 and 20.4 shall be re-numbered to 20.3, 20.4 and 20.5

Motion: that in 060.2 the second word, "final", be replaced by "tentative", and furthermore, that the words "as the final schedule" be added after "it shall be posted..." in sentence two.

Motion: that the second sentence in 090.1 be amended to read:

In competitions in which only one track event at a time is being conducted, a second, working backup camera linked to its own computer shall be in operation for events 400m and under in distance. For events of over 400m in distance hand timers shall be used as a backup.

Motion: That the following policy be added to the Championships Policies and Procedures handbook:

191 HURDLES PREPARATION TIME

191.1 In the hurdle events provision shall be made to allow athletes a minimum of 20 minutes preparation time with hurdles on the competition surface.

Motion: that in Policy 190.1 (Athlete Check-In Protocol) "60 minutes" be changed to "90 minutes"

Motion: that 107.2 be amended to read:

If an admission fee is to be charged provision must be made by meet organizers to provide passes for coaches of participating athletes. To be eligible for passes, coaches must have registered with AO or their provincial or state associations by the meet entry deadline.