Guide to Submitting Hy-tek Meet Results

Athletics Canada accepts two formats for submitting results from Hy-tek:

1) Full Hy-tek backup (instructions below)
2) Flat HTML results file (instructions starting on Page 2)

Results can be submitted to results@athletics.ca.

Full Hy-tek Backup

To create a full Hy-tek backup follow the process below:

1) Open Hy-tek and the meet database
2) Click file and select "Backup"
3) Select location for backup and note location
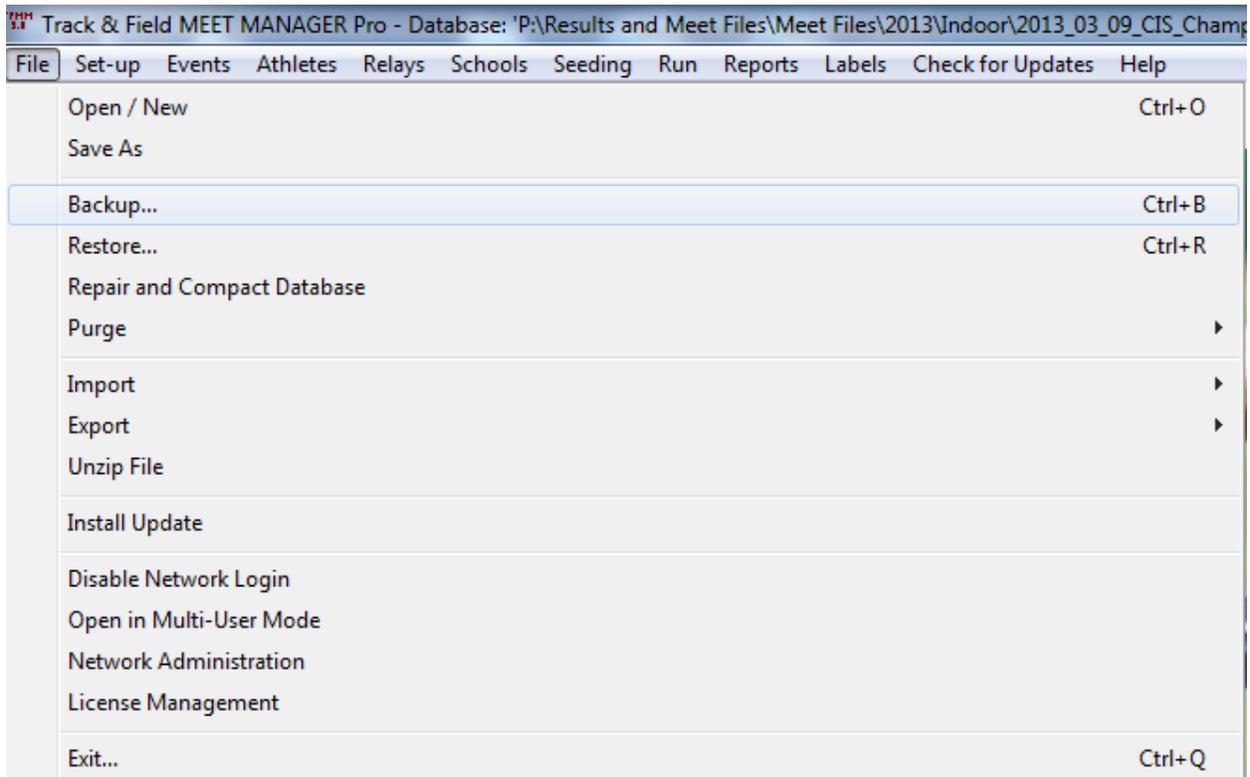
Flat HTML Results File

To create a flat HTML results file the process below:

1) Open Hy-tek and the meet database
2) Go to Reports → Results
3) Under Session List select day "All" and click "Select All" in the top left corner.

	Day	Start Time	Session #	Session Title
▶	All		All	All Events
	1	02:30 PM	1	Thursday
	2	04:30 PM	2	Friday
	3	12:30 PM	3	Saturday

SESSION LIST

4) At the bottom of the page select:
   a. Report Type → Flat HTML
   b. Style → Compiled
   c. Sort Order → Publication

Columns / Style / Sort Order / Format | Include in Results | Selected Teams /Time Stamp

Report Type

Columns / Export File

- ○ Single Courier / ○ AP News
- ○ Single / ● Flat HTML
- ○ Double / ○ US Masters News
- ○ Triple
- ○ Dual Meet Format
- ☐ RTF Export

Style
- ● Compiled
- ○ Results by heat
- ○ Masters / WMA

Sort Order
- ● Publication Order
- ○ Event # Order
- ○ Session Order

Format
- ☐ 1 Event per Page
- ☐ Page Break when Gender Changes
- Top How Many : ☐
- Relay Names (0–8) : 4

5) Click on "Include in Results" and select only:
   a. Records
   b. Event Comments
   c. Field Series

Columns / Style / Sort Order / Format | **Include in Results** | Selected Teams /Time Stamp

Include in Results

- ☑ Records / ☐ Seed Times / Marks / ☐ Advance Formula
- ☐ Mark Standards / ☐ Scratches / ☑ Field Series
- ☐ Entry Qualifying Mark / ☐ No Shows / ☐ Athlete / Relay Points
- ☑ Event Comments / ☐ Competitor Number / ☐ Logos in Footer
- ☐ All Prior Round Results (1 column only)

Include Team Scores
- ☐ Male
- ☐ Female
- ☐ Combine Divisions

6) Click on Preferences along the top bar
7) Ensure the follow are selected:
   a. Under Athlete / Relays
      i. List athlete with last name first
      ii. Show birth year in place of age
   b. Click "Ok"
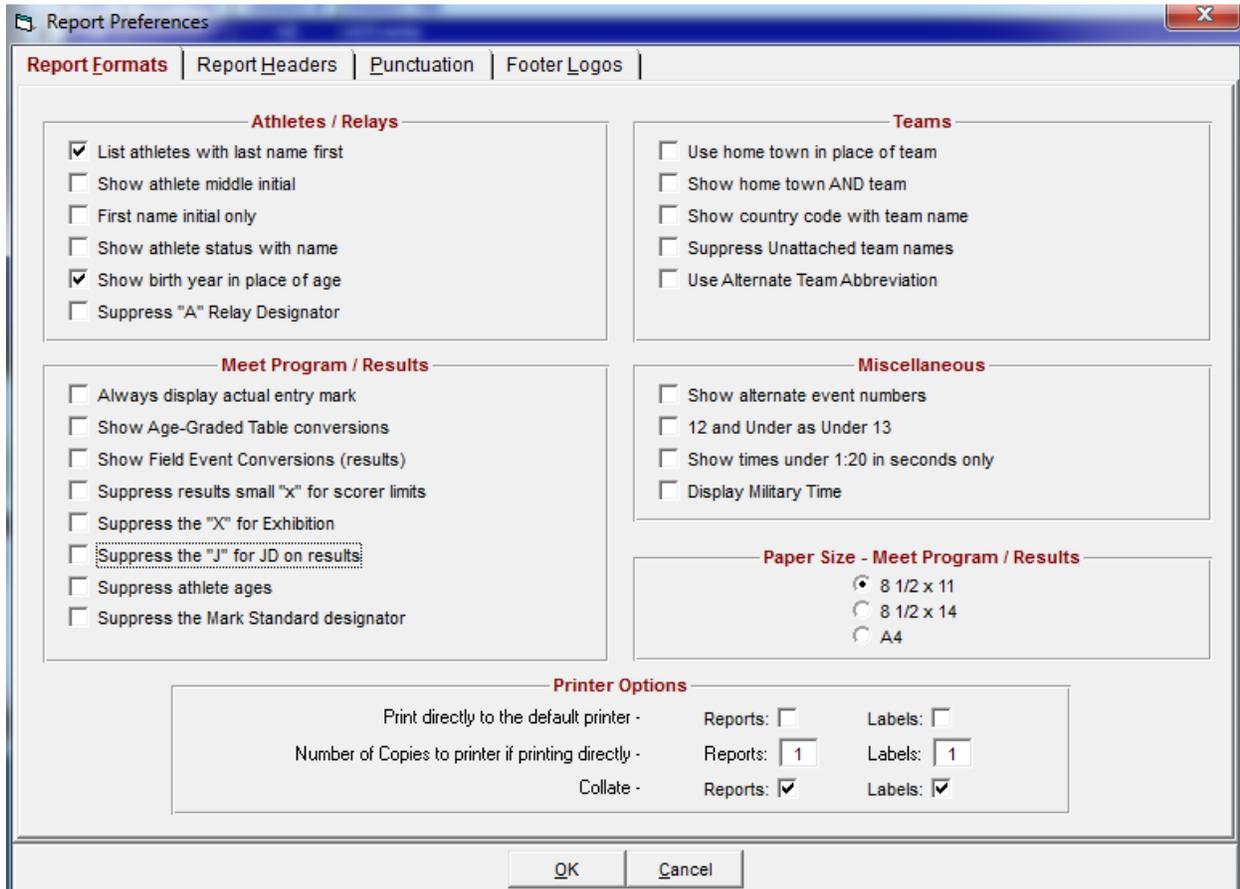
8) Click "Create Report" and make note of the location the report is saved to.