



**BOARD MEETING**

**HELD AT Sports Alliance Building, 3 Concorde Gate, Toronto, Lobby Board Room  
SUNDAY, DECEMBER 14, 2014 AT 1:00 PM**

**FINAL**

**ATTENDANCE**

**Board Members:**

Lisa Ferdinand  
Paul Osland  
John Stevenson (via call)  
David Watt  
Sharon Stewart  
Albert Tschirhart  
Joanne Davidson

**Staff:**

Sue Wise  
Roman Olszewski  
Anthony Biggar

**Regrets:**

David Moncur

**Guest:**

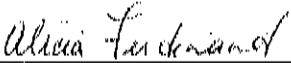
Daphne FitzGerald  
(Board Orientation  
only)

**MINUTES**

	<b>Items</b>
<b>1.</b>	<b>Board Orientation</b>
	Board Orientation Presentation by Daphne Fitzgerald. Topic - Board of Directors responsibilities and obligations
<b>2.</b>	<b>Adoption of Agenda</b>
	The Agenda was adopted as published; <b>Motion:</b> To approve the agenda as updated. <b>Moved:</b> Paul; <b>Seconded:</b> Albert; <b>Carried</b>
<b>3.</b>	<b>Adoption of Minutes:</b> November 22, 2014 Board Meeting
	The minutes from the November 22, 2014 Board Meeting were approved as tabled <b>Motion:</b> To approve the minutes of the November 22, 2014 Board Meeting. <b>Moved:</b> Paul; <b>Seconded:</b> Sharon; <b>Carried</b>

4.	<b>Carried Forward Action Items</b>
	Carry Forward Items were presented for information only and carry-forward purposes. No discussion
5.	<b>Election of Board Officers (Chair, Vice-Chair, Secretary &amp; Treasurer)</b>
	<p>The election of the AO Board Officers roles was conducted by Sue Wise, Interim Executive Director. The following Directors were elected as Executive Officers of the Board:</p> <ul style="list-style-type: none"> <li>• Chair -Lisa Ferdinand - <b>Moved: Paul; Seconded: Joanne; Carried</b></li> <li>• Vice Chair - Paul Osland - <b>Moved: Lisa Seconded: Sharon; Carried</b></li> <li>• Treasurer - David Watt - <b>Moved: Lisa; Seconded: Albert; Carried</b></li> <li>• Secretary - Joanne Davidson - <b>Moved: Lisa; Seconded: Paul; Carried</b></li> </ul>
6.	<b>Motion to Dissolve the Risk Management Committee</b>
	<p><b>Motion</b> to Dissolve the Risk Management Committee and distribute responsibilities among the remaining Standing Committees.</p> <p><b>Moved:</b> Sharon Stewart; <b>Seconded:</b> Dave Watt; <b>Carried</b></p> <p><b>Action</b> - for all Committees to update their individual Terms of Reference to include Risk Management activities. This will be tabled for in-depth discussion at January's Board Meeting</p> <p><b>Action</b> - Joanne Davidson to prepare discussion information on risk identification and mitigation techniques and processes in preparation for discussions in January</p> <p><b>Action</b> - Lisa Ferdinand to follow-up on whether updates to our Director's Insurance coverage is required</p>
7.	<b>Board Committee Chairs</b>
	<p>The following Board Committee appointments were confirmed:</p> <ol style="list-style-type: none"> <li>a) <b>Programs and Services Committee</b> - John Stevenson and Albert Tschirhart to co-chair</li> <li>b) <b>Competitions Committee</b> - Sharon Stewart to remain as chair. John Stevenson and Albert Tschirhart to serve as committee members.</li> <li>c) <b>HR Committee</b> - Lisa Ferdinand to remain as chair. Albert Tschirhart to join to replace Albert Dell'Apa who did not seek AO re-election.</li> <li>d) <b>Governance Committee</b> - Paul Osland will remain as chair (as per AO bylaws). Joanne Davidson to continue as committee board member. Sue Wise represent staff on committee as Interim AO Executive Director. Quorum will be 2 attending members at a meeting.</li> <li>e) <b>Technical Committee</b> - John Stevenson to chair. Roman Olszewski to serve as staff facilitator</li> </ol>

	<p>f) <b>Finance Committee-</b> Dave Watt to remain as chair (as per AO bylaws)</p> <p><b>Action</b> - Lisa Ferdinand and Anthony Biggar to develop a notice to email to members and to and to post on the website web-site. This will include a description of each committee and a request for members to volunteer (subject to Board approval)</p> <p><b>Action</b> - Sue Wise to develop a Terms of Reference for the High Performance Committee</p>
<b>8.</b>	<b>Enforcement of Policy I.1.1.33c</b>
	<p><b>Motion</b> to enforce policy I.1.1.33c. -- Failure to attend 3 consecutive meetings of the AO Board of Directors.</p> <p><b>Moved:</b> Paul Osland; <b>Seconded:</b> Sharon Steward; <b>Abstain:</b> John Stevenson; <b>Carried</b></p> <p><b>Action:</b> Lisa Ferdinand to advise of the Board's decision and to discuss continued involvement with AO Committees.</p>
<b>9.</b>	<b>Next Meeting</b>
	<p>Next AO Board of Directors meeting to be held mid to late January 2015</p> <p><b>Action:</b> Joanne Davidson to work with Lisa Ferdinand to develop a "Doodle Poll" for scheduling the next AO Board meeting. Poll will be sent out early in the new year.</p>
<b>10.</b>	<b>Adjournment</b>
	<p><b>Motion</b> to adjourn the meeting at 3:55 PM.</p> <p><b>Moved:</b> Paul Osland; <b>Seconded:</b> Joanne Davidson; <b>Carried</b></p>

  
 Lisa Ferdinand, Chair

January 27, 2015  
 Date

  
 Sue Wise, Interim Executive Director

January 27, 2015  
 Date

