



**BOARD MEETING
HELD VIA CONFERENCE CALL
TUESDAY, JANUARY 27, 2016 AT 7:00 PM**

FINAL

ATTENDANCE

Board Members:

Lisa Ferdinand
Paul Osland
John Stovenson
David Watt
Sharon Stewart
Albert Tschlrhart
Joanne Davidson

Staff:

Sue Wise
Roman Olszewski
Anthony Biggar

Regrets:

Guest:

David Moncur

Rob Guy
(Presentation Only)

MINUTES

Items	
1.	Athletics Canada
	Rob Guy presented an AC/AO Road Running Partnership Proposal followed by a Q & A. <i>See documents: Stratplan_2015_Jan6.pptx, RoadRunningFramework_2014.pptx, and AO_RoadRunningPartnership_Draft.doc</i>
2.	Adoption of Agenda
	The Agenda was adopted as amended. Motion: To approve the agenda as tabled. Moved: John; Seconded: Paul; Carried
3.	Adoption of Minutes: December 14, 2014 Board Meeting
	The minutes from the December 14, 2014 Board Meeting were approved as tabled. Motion: To approve the minutes of the December 14, 2014 Board Meeting. Moved: John; Seconded: Albert; Carried

4.	Carried Forward Action Items
	Joanne reviewed the table of carry forward action items. See updated document: <i>AO Board Carry Forward dated 27Jan2015.</i>
5.	Board Business Conducted since last Board Meeting
	<p>The following business items that were conducted since the 14-Dec-2014 Board Meeting and hereby entered into the official minutes.</p> <ol style="list-style-type: none"> 1. Enforcement of Policy I.1.1.33c. Board Member Attendance Motion (Dec 16, 2014): Request from the Board Chair to the AO Board to set aside its December 14, 2014 decision to enforce Policy I.1.1.33c. (Board Member Attendance) due to an error in due process. Carried Action - Governance committee to amend to By-laws to add written notice for Policy I.1.1.33c. This will provide alerts to AO Directors for issues related to Board Member attendance. 2. Quest for Gold Motion (Jan 7, 2015): To approve the Quest for Gold 2014-2015 Athlete Selection Criteria as presented. <Reference OALASA-Amputee-Selection-Criteria-2014-15.docx, Quest_for_Gold-Athlete_Application-2014-Final.doc> Moved: John; Seconded: Paul; Carried Action – Sue to update criteria for use next year 3. AO Magazine Motion (Jan 8, 2015): To place the magazine on hold while AO investigates its options. Next step is to complete Communications/Marketing Review as per item 8 below. Moved: Paul; Seconded: Joanne; Carried
6.	Rename Athletics Ontario Officials document to AOO Terms of Reference
	<p>Motion: To rename the Athletics Ontario Officials document to AOO Terms of Reference, as approved by the AOO Executive Committee. Moved: John; Seconded: Albert; Carried</p>
7.	AO Hy-Tek Licence, Results, and Rankings
	<p>At the November 2013 Board Meeting the Board voted on the following:</p> <p><i>“Motion: that the position AO Entries Secretary is made redundant due to the implementation of the Trackle system and the position will not be renewed in the 2014 Competition (calendar) year. The position will expire December 31, 2013. Motion was carried.”</i></p> <p>Subsequent to this decision, work has continued and a request for remuneration has been put forward.</p> <p>Athletics Canada has confirmed that they can provide the same information and that they</p>

	<p>have the capability to extract results by club for any period of time.</p> <p>There was a consensus that coordination of AO results and rankings should be a staff function as part of the reorganization.</p> <p>Motion - To respectfully decline a remuneration request for Results and Ranking services as per the November 2013 decision.</p> <p>Moved: Sharon; Seconded: John; Carried</p> <p>Action - Lisa/Sue to communicate this decision and discuss transition of these duties and activities to AO Staff.</p> <p>Action - AO staff to take over Hy-Tek access and associated license. Control should be with Staff since the license fee is paid by AO. Sue to follow-up with HyTek.</p>
8.	Communications/Marketing Review Request
	<p>A proposal was tabled by Lisa Ferdinand. See document entitled AO Communications, Marketing, and Public Relations Audit (Communications Audit 26Jan15.docx)</p> <p>Motion - to proceed with a communications/marketing review as proposed. Funds from 2015 fiscal year to be utilized to a maximum of \$8,000.</p> <p>Moved: Albert; Seconded: Sharon; Carried</p>
9.	2015 Calendar of Meetings/Events
	<p>The schedule of AO Board Meeting for 2015 is as follows;</p> <ul style="list-style-type: none"> • Tuesday, March 24 - 7:00 PM (Conference Call) • Saturday, May 23 - 12:00 PM (In person) • August - Conference Call - to be scheduled. • Saturday, September 26 - 12:00 PM (In person) • Saturday, November 21 - 12:00 PM (In person) <p>Action - Joanne to send out an e-mail to all Board Members with these dates including a poll for availability for an August meeting.</p>
10.	New Business
	<p>AO Outdoor Championships - AO was approached by Canadian Masters at 2014 AGM to combine the AO BMY meet with the Canadian Masters Championships. The PAN AM Games have created an unusual circumstance including unusually complex scheduling of venues and officials. Conclusion was that AO should further investigate accommodating the Canadian Masters request for 2015.</p> <p>Motion: To further investigate combining BMYs and Canadian Masters together for 2015.</p> <p>Moved: Albert; Seconded: Joanne; Carried</p> <p>Action - Sharon, Albert, Roman to meet to discuss potential schedule. Final decision pending the schedule. Revenue / cost sharing mechanism to be discussed and finalized. Roman to distribute schedule from previous years BMYs at York and Windsor. This group should also investigate the implications of including the Combined Events meet at the same date/venue.</p>

11.	Adjournment
	Motion to adjourn 9:57 PM Moved: Joanne; Seconded: John; Carried

Lisa Ferdinand
Lisa Ferdinand, Chair

March 24, 2015
Date

Sue Wise
Sue Wise, Interim Executive Director

March 24, 2015
Date



**BOARD MEETING
HELD VIA CONFERENCE CALL
TUESDAY, MARCH 24, 2015 AT 7:00 PM**

FINAL

ATTENDANCE

Board Members:

Lisa Ferdinand
Paul Osland (to 9:20 PM)
John Stevenson
David Watt
Sharon Stewart
Albert Tschirhart
Joanne Davidson

Staff:

Sue Wise
Roman Olszewski
Anthony Biggar

Regrets:

David Moncur

MINUTES

1.	Items
1.	<p>Adoption of Agenda</p> <p>Motion: To approve to remove the Audit and Risk Committee and Hall of Fame Committee (& Criteria) terms of reference; add the Quest for Gold Terms of Reference, Financial Report to Q3, and the AC 15K Championship to the agenda under Now Business; and approve the agenda as amended.</p> <p style="text-align: center;">Moved: John; Seconded: Albert; Carried</p>
2.	<p>Adoption of Minutes: January 27, 2015 Board Meeting</p> <p>The minutes from the January 27, 2015 Board Meeting were approved as tabled.</p> <p>Motion: To approve the minutes of the January 27, 2015 Board Meeting.</p> <p style="text-align: center;">Moved: Dave W; Seconded: Paul; Carried</p>
3.	<p>Carried Forward Action Items</p> <p>Joanne reviewed and updated the table of carry forward action items. See updated document: <i>AO Board Carry Forward dated 24Mar2015</i>.</p>

4.	Chair's Report
	<p>a) Board Business Conducted since the 27-Jan-2015 Board Meeting and hereby entered into the official minutes:</p> <ol style="list-style-type: none"> <li data-bbox="354 394 1347 548">1. <u>February 10, 2015</u> (Special Board Meeting) The Board met to consider an AC Road Running Partnership proposal made to AO on January 27, 2015. The partnership would look to enhance the level of service offered by Athletics Ontario to the road running community. The Board agreed 'in principle', via informal consensus, to AC's proposal but wanted to address several concerns. Motion: To hold off on any agreement with Athletics Canada subject to an AO review of road running in the Province of Ontario. Moved: John; Seconded: Dave W; Carried <li data-bbox="354 709 1347 989">11. <u>February 28, 2015</u> (Special Board Meeting) The 2015AO Outdoor Championship meet(s) pose many challenges for the association with several unknowns. The Board reached a consensus on the BMY meet in St. Catharines (which did not exist prior), to ensure that the meet and its extensions (the AO Jr./Sr. Combined Events and the Canadian Masters meets), not only occur on the same weekend but are successful on many fronts. There are still several areas to be clarified (i.e., schedules, agreements, officials, volunteers, etc.) and the HOC are working with Staff to finalize these areas. <p>b) Chair Report - due to time constraints Lisa to distribute the minutes from last two AC Branch Presidents meetings to the Board for their information.</p>
5.	Committee Reports
	<ol style="list-style-type: none"> <li data-bbox="310 1182 1347 1335">a) Competitions Committee - 5 new individuals have applied to join committee, with regional representation. All have been contacted. Approval of committee members to be done via email once the last bio is received and distributed to the Board. The Committee will look to hold a joint meeting with Technical committee prior to the May 23, 2015 Board meeting -- in person or via conference call. <li data-bbox="310 1346 1347 1409">b) Governance Committee - No update available. A meeting is scheduled next week to revise this year's work plan and address known issue with By-laws <li data-bbox="310 1419 1347 1572">c) Human Resources Committee - The Committee met to review staff transitioning; the Executive Director Search -- 32 applications received and reviewed, 6 strong candidates were shortlisted and 5 interviews to date. The second interviews to take place in the coming weeks. A recommendation will be provided to the Board for approval once the process has been completed. <li data-bbox="310 1583 1347 1646">d) Programs and Services Committee - Anthony to join the Committee as the Staff Liaison. First meeting of the year to be held tomorrow. <li data-bbox="310 1656 1347 1810">e) Technical Committee - the Committee currently being finalized. Minutes from previous Technical Committee Meetings have been packaged and distributed to Technical committee members. A grid is being developed that categorizes what has been approved, what needs to reviewed and approved, and which items are new or still to be addressed.

6.	Staff Activity Reports
	<p>a) Executive Director (Acting) - Sue Wise provided the following report:</p> <ul style="list-style-type: none"> i. <u>Quest for Gold</u> - Recipients posted on website. There were five (5) appeals to the Ministry; four (4) upheld; one (1) reversed. ii. <u>OHPSI</u> - AO has been reclassified from a Tier 2 to a Tier 4 sport, resulting in less funding to the association. There is a meeting scheduled with Own the Podium which may impact the AO High Performance position. iii. <u>Next Generation</u> - There is new funding from AC which AO may be able to apply for to offset the reduction by OHPSI. iv. <u>AO Office Assistant</u> - There were 43 applicants and 9 candidates were interviewed. The new AO Office Assistant will start work on April 7. v. <u>Adopt an Athlete</u> - Program is up and running this year and going well. vi. <u>AO Awards & Hall of Fame Banquet</u> - September 26, 2015. Booked vii. <u>Sport Priority Funding</u> - Status Quo for this year; funding remaining same as last year. viii. <u>AO Office Space</u> - Rent increase will be effective April 1 2015. <p>b) Manager, Competitions, Technical, & Logistics Roman provided his report. See documents entitled <i>Staff Activities report January 1 to March 20, 2015 Roman.docx</i> Action - Dave and Roman to meet to decide if National Team Fee should be paid for 2014. Roman to confirm with AC if there were team fees in 2014.</p>
7.	Policies & Procedures 2015 Amendment
	<p>The P & P document was distributed by Roman. The Technical Committee will identify areas that require further clarification and recommend approval to the Board and further actions required.</p> <p>Action: The Technical Committee to review and provide comments ASAP -- Albert to collect comments. Target Easter Monday for completion and recommend for approval.</p>
8.	AO Athlete Transfer Policy Amendment
	<p>There was a discussion related to policy amendments to prevent club officials from approaching athlete or parents. The Policy potentially needs a timeline to prevent athletes from transferring between a club and then back again to the original club in the same year.</p> <p>Action: Sue, Roman, John, and Paul to meet to discuss and agree prior to recommending amendments for Board approval.</p>
9.	Run, Jump, Throw, Wheel Proposal
	<p>A proposal to establish a RJTW program in Ontario was presented to the Board. See documented entitled <i>Athletics Ontario Run Jump Throw Wheel Proposal 10Mar15.docx</i></p> <p>Motion: To approve the amended RJTW proposal hire a Co-ordinator for an initial 2 year period.</p> <p>Moved: Sharon; Seconded: John; Carried</p>

Note:

The Board suspended the meeting at 9:55 pm and agreed to reconvene within 2 weeks.

Action: Joanne to send out Doodle Poll to solicit participant's availability.


**MEETING RECONVENED
APRIL 7, 2015 AT 8:00 PM**

ATTENDANCE: John Stevenson, David Watt, Sharon Stewart, Albert Tschirhart, Lisa Ferdinand, Sue Wise, and Anthony Biggar

REGRETS: Paul Osland, Joanne Davidson, David Moncut, and Roman Olszowski

10.	High Performance and Quest for Gold Programs
	<p>c) High Performance Committee - Terms of Reference pending; the High Performance job description remains the same for the next six months.</p> <p>d) Quest for Gold - Selection Criteria to be updated and presented for approval at the May BOD meeting.</p>
11.	New Business
	<ul style="list-style-type: none"> • Final Report to Q3 : <ol style="list-style-type: none"> 1) Dave remarked that AO will likely finish off the year on a positive note. 2) Support money to be provided to the AO athletes on the self funded Canadian cross country team. Athletes to be notified. 3) The costs for Marketing Communication review have been booked in the last fiscal year. <p>Action: Sue to meet with OFSSA to discuss room credits -- available to end of August 2015. Potentially look to put out to membership, Pan Am Field Hockey and Archery associations.</p> • AC 15K Championship - The proposed 15K Championship was voted down at the AC Branch Presidents Meeting on March 27, 2015. In doing so, there was quite a bit of discussion regarding the substantial funding lost as a result of the decision. • Policy & Procedures Document - The target revision dates were completed by April 2nd. Action: Roman's to provide comments before document is forwarded to the Board for approval via e-mail. • Sport Alliance of Ontario (SAO) - The Board was informed that the SAO Board of Directors has resigned and declared bankruptcy; this will have implications on all the sports in the building. The various sport associations in the building have organized a Steering Committee to act as a central voice to the Ministry and building management on this matter.

12.	<p>In-Camera</p> <p>Motion: to include up to two directors on Board committees, including the Committee Chair. Where there are insufficient Committee participants, and after proper notice to the AO membership, additional Board members may participate on the Committee.</p> <p>Moved: Lisa; Seconded: John; Carried</p> <p>Action: The Governance Committee to revise the Governance Policy to reflect this amend.</p>
13.	<p>Adjourn</p>
	<p>Motion – To adjourn the meeting</p> <p>Moved: John; Second: Sharon; Carried</p>


 Lisa Ferdinand, Chair

May 23, 2015
 Date


 Sue Wise, Interim Executive Director

May 23, 2015
 Date



BOARD MEETING
HELD AT Sports Alliance Building, 3 Concorde Gate, Toronto, Lobby Board Room
SATURDAY MAY 23, 2015 AT 12:00 PM

FINAL

ATTENDANCE

Board Members:

Paul Osland
John Stevenson
Sharon Stewart
Albert Tschirhart
Joanne Davidson
Daniel Fiorini
David Watt

Staff:

Sue Wise
Roman Olszewski
Lisa Ferdinand
Jim Catton

Regrets:

Anthony Biggar

Guests (1st agenda item only):

Brandi Currie
Sharon Van Volkenburg

MINUTES

	Items
1.	Young's Insurance – Brandi Currie, Sharon Van Volkenburg See presentation – Insurance requirements for athletic assoc.ppt
2.	Welcome and Introductions Daniel Fiorini welcomed and introduced as new board member (Director- at-Large). See agenda item 6
3.	Adoption of Agenda Motion: To approve the agenda as amended. Moved: John Stevenson; Second: Albert Tschirhart; Carried

4.	Adoption of Minutes: March 24, 2015 & April 7, 2015 Board Meeting
	<p>The minutes from the March 24, 2015 & April 7, 2015 Board Meeting were approved as amended.</p> <p>Motion: To approve the minutes of the March 24, 2015 & April 7, 2015 Board Meeting.</p> <p>Moved: John Stevenson; Second: Albert Tschirhart; Carried</p>
5.	Carried Forward Action Items
	<p>Joanne reviewed and updated the table of carry forward action items. See updated document: <i>AO Board Carry Forward dated 23May2015.</i></p>
6.	Board Business Conducted since April 7, 2015
	<p>a) Executive Committee</p> <p>i. April 29, 2015 - Selected and put forward four (4) AO members to the Athletics Canada Nominations Committee as Branch Council Representatives. AC to announce their final selections by July 2015.</p> <p>b) AO Board</p> <p>i. April 30, 2015, Dave Moncur resigning his position as an AO director.</p> <p>c) AO Board (In Camera)</p> <p>i. May 6, 2015 - Interim Executive Director</p> <p>Motion: As Athletic Ontario was unable to secure a suitable Executive Director (ED) during the initial search, the Board has decided to appoint Lisa Ferdinand as Interim ED. This will require that she step down from her current role as Chair of the AO Board of Directors. This arrangement will be until AO finds a suitable permanent ED or Sept 15 whichever comes first. This is effective immediately upon execution of an employment contract.</p> <p>Action: The Board directs the HR Committee to define a suitable contract for this arrangement.</p> <p>Motion: to appoint Paul Osland to the role of Chair of AO Board of Directors during this interim period.</p> <p>The Board wished to extend our sincere thanks to Sue Wise for her service as the Interim ED during the early part of 2015. Sue will now return to her previous role as Manager, High Performance.</p> <p>The Board will continue to aggressively search for a permanent Executive Director to lead AO forward in its pursuit of excellence.</p> <p>Moved: John Stevenson; Second: Albert Tschirhart; Carried</p> <p>d) May 14, 2015 (via e-mail) Motion: "That the January 1, 2015 Policies and Procedures for the Staging of Provincial Championships Manual as presented be approved".</p>

	<p>Moved: Sharon Stewart; Second: Dave Watt; Carried</p> <p>e) May 15, 2015 (via email) Motion: "To approve the appointment of Daniel Fiorini, as a Director-at-Large, to the AO Board until the next Annual General Meeting, as provided for in the AO By-laws."</p> <p>Moved: Paul Osland; Second: John Stevenson; Carried</p>
7.	Year-end Financial Statement Report
	Dave Watt distributed for discussion the unaudited year end statement for year ending year ended March 31, 2015. See Draft Income Statement for year ended March 31, 2015.pdf
8.	AC Branch Presidents (May 13) and Special Meeting (March 27) - 2015
	AO participated in AC Branch President's meeting and special meeting on May 13, 2015. Action - Lisa to distribute minutes of both meetings to the Board.
9.	Fee Increases – Athletics Canada
	<p>AC implemented its fee increase to eliminate self-funded national teams for members on January 1, 2015. As there was quite a bit of confusion with respect to time and amount of the fee increase, branches were poled for their understanding on this matter. AC the branches have agreed that the fee increases would commence as of April 1, 2015.</p> <p>Athletics Canada fees will be \$15.00 per unique member for all registrants in Trackie Membership Database including athletes, coaches, officials and other registered volunteers. (Note that the \$10 CMA fee is included within the \$15 AC fee for all Masters competitive athletes.)</p>
10.	Tenant Steering Committee - Updates
	<p>a) Benefits - Staff has reviewed several proposals related to employee benefits and has narrowed the list to 2 options. Work continues</p> <p>b) Phone and Internet – Technology day to be held this upcoming Tuesday to get a proposal package for all 40 affected PSO/Recreation Sports in the building.</p> <p>c) Meeting of trustee – the Association has \$3000 owing to it for 1 month of rent. Applicable forms were submitted to recoup these funds.</p> <p>d) Rent - AO Rent will be the same until end of June 2015. We expect that the Ministry will only continue to supplement rent until end of March 2016.</p>
11.	AO National (Meet Hosting) Sponsorship Fund
	<p>Background - This funding practice dates back to 1998 and is aimed at financially assisting AO clubs that host national championships. An additional fee is paid by Ontario clubs that do not have to travel and therefore benefit directly from the Ontario-held national championship. Fees were set at \$25 supplementary per Ontario athlete to a max of \$100 / club to be collected by AO. Wendy sent out invoices to the clubs after championships to collect \$100.</p> <p>Issue - This funding supplement is not widely known (or leveraged) by the membership</p>

	<p>and it is unclear whether it applies to cross-country or just track and field.</p> <p>Action -Wendy to investigate historical practices related to cross-country national championships</p> <p>Motion - to continue the national championship sponsorship fee but delegate to the Technical Committee to re-evaluate the structure.</p> <p>Moved: Albert Tschirhart; Second: Sharon Stewart; Carried</p> <p><i>Expectation is that this will be taken to AO AGM for discussion in November along with recommendation from AO BOD - to take effect in 2016.</i></p>
12.	<p>Board Committee - Reports/Updates</p>
	<p>a) Competitions Committee - Sharon Stewart</p> <p>BIOs of the Competitions Committee members have been provided and uploaded to Shutterfly. The summary of May 12 Competitions Committee meeting has also been posted including recommendations to AO Board. See CCMay12report.pdf. Recommendation includes additional responsibilities to be added to the AO Technical Delegate role.</p> <p>Motion – Job Description of Technical Delegate role to be updated to reflect May 12 Competition Committee recommendations.</p> <p>Moved: John Stevenson; Second: Albert Tschirhart; Carried</p> <p>b) HR Committee - Lisa Ferdinand</p> <ol style="list-style-type: none"> i. <u>Executive Director</u> - The search for the Athletics Ontario permanent Executive Director has resumed. The job posting was drafted and will be reviewed by the HR committee this weekend. ii. <u>Manager, Competitions, Technical Specifications & Logistics</u> – The role was posted with a submission deadline of Wednesday May 20. Resumes to be uploaded to Shutterfly for IIR Committee to begin their review. iii. <u>Communications Position</u> - Plan is to proceed with a contract position for a maximum of 4 months. Cost will be within the allotted salary budget. <p>c) Programs & Services - John Stevenson</p> <p>Formal Program and Services Committee report to be posted to Shutterfly. The committee has completed a cross-reference of AO Program and Services against AO strategic imperatives. Gaps have been identified with recommendations to follow.</p> <p>d) Technical Committee - Albert Tschirhart;</p> <p>Formal Technical Committee report to be posted to Shutterfly. Key activities since last board meeting have included the review and finalization of the P&P document.</p> <p>e) Governance Committee - Paul Osland</p> <p>The Governance Committee work plan for the remainder of the year has been posted to Shutterfly. Amendments to the governance policy are on the agenda for ratification today. Oath of Office was provided to Board Members earlier in the day for signature.</p>

13.	Staff Reports
	<p>Staff reports to April 30, 2015 have been posted to Shutterfly Please see:</p> <ul style="list-style-type: none"> • AO High Performance Manager – Staff Activity Report - Sue 30Apr15.pdf • Manager, Competitions, Technical Specifications & Logistics – Staff Activity Report - Roman 30Apr15.pdf • Manager, Member Services, Programs & Development – Staff Activity Report – Anthony 30Apr15.pdf
14.	2015-2016 AO Committee Members
	<p>See document AO 2014-2015 Committees 14May15.pdf. Revisions are as follows:</p> <ul style="list-style-type: none"> • Add Bill Stephens to the Awards committee. • Remove Roman from the Awards committee <p>Motion: to approve the 2014-2015 AO Committee Members as amended.</p> <p>Moved: John Stevenson; Second: Sharon Stewart; Carried</p>
15.	Terms of References
	<p>The following Terms of References have been revised and tabled for approval:</p> <ul style="list-style-type: none"> • Competition Committee • Programs & Services • Technical Committee • Hall of Fame <p>Motion: to approve the revised Terms of References for the Competitions, Programs & Services, Technical and Hall of Fame Committees a presented.</p> <p>Moved: John Stevenson; Second: Sharon Stewart; Carried</p>
16.	Terms of Reference – Audit and Risk Committee
	<p>See Terms of Reference – Audit and Risk Management 20May15.pdf</p> <p>Motion: to combine the Finance Committee and the Risk Committee into a single committee and approve the new terms of reference for the committee.</p> <p>Moved: Dave Watt; Second: Dan Fiorini; Carried</p>
17.	Quest for Gold Criteria
	<p>The Selection criteria for Quest for Gold have been updated and posted to Shutterfly. There were a number of changes since last year including a change to make it mandatory for Quest for Gold athletes to compete at AO Championships unless they are competing on a National team event on the same weekend or if the NCAA championships conflict.</p> <p>Motion: to approve the 2015-2016 Quest for Gold Selection Criteria.</p> <p>Moved: Albert Tschirhart; Second: John Stevenson; Carried</p>

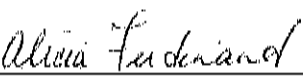
18.	Financial Policy Amendments
	<p>See document, Financial Policy – Amendments 20May15.pdf. Amendments were presented to the Board in November 2014 for approval. The Financial policies documentation has now been updated.</p> <p>Motion: to accept the Financial Policy amendments as presented.</p> <p>Moved: Dave Watt; Second: Albert Tschirhart; Carried</p>
19.	Governance Policy Amendments
	<p>The Governance Committee work plan for the remainder of the year has been uploaded to Shutterfly and the Governance Policy has been amended to include the referenced appendices and to reflect that Board committees can include up to two directors, including committee Chair. Where there are insufficient committee participants, and after proper notice to the AO membership, additional Board members may participate on a standing or ad hoc committee.</p> <p>Motion: to accept Governance Policy as amended.</p> <p>Moved; Joanne Davidson; Second; John Stevenson; Carried</p>
20.	New Business
	<p>a) Registration Categories Working Group will be formed to recommended membership categories and fee structure for 2015/2016 and onward. This will be presented to the membership at the AGM in November. Working Group members to include - Dan, Jim, Anthony, Wendy and Derek Johnston.</p> <p>Action - John Stevenson to contact Derek Johnston.</p> <p>b) Succession Planning - We need to identify others that may be interested in joining the AO board next year.</p> <p>Action - John to send Paul the nomination process.</p> <p>Action - Lisa to provide Paul with a list of directors up for re-election.</p> <p>c) Runnerspace video taping of AO meets - There has been a recent incident involving a camera man from Runnerspace at an AO meet. Runnerspace had not previously been authorized to film at the meet. What should the process be?</p> <p>Action - Lisa to contact Runnerspace</p>
21.	Adjourn



 Paul Osland, Chair

September 1, 2015

 Date



 Lisa Ferdinand
 Interim Executive Director

September 1, 2015

 Date