



BOARD MEETING

HELD AT Sports Alliance Building, 3 Concorde Gate, Toronto, and via conference call
TUESDAY SEPT 1, 2015 AT 7:00 PM

FINAL

ATTENDANCE

Board Members:

Paul Osland (via call)
John Stevenson (AO Office)
Albert Tschirhart (via call)
Joanne Davidson (AO Office)
Daniel Fiorini (via call)
David Watt (via call)

Staff:

Roman Olszewski (via call)
Anthony Biggar (via call)
Lisa Ferdinand (AO Office)

Regrets:


Sharon Stewart

MINUTES

	<i>Items</i>
1.	Adoption of Agenda
	Motion: To approve the agenda as amended. Moved; John Second: Albert; Carried
2.	Adoption of Minutes: May 23, 2015
	The minutes from the May 23, 2015 Board Meeting were approved as amended. Motion: To approve the minutes of the May 23, 2015 Board Meeting. Moved: John Second: Albert; Carried
3.	Carried Forward Action Items
	Joanne reviewed and updated the table of carry forward action items. See updated document: <i>AO Board Carry Forward dated 1Sept2015.</i>

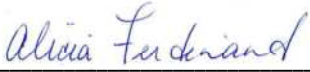
4.	AO Office Update
	<p>Tenant Steering Committee -Update</p> <p>a) The Tenant Steering Committee has secured an agreement with property management to maintain the current rent level for PSO's until June 2016. This also includes, phone, long distance, internet, conference calling services, and storage space. The draft lease was reviewed by the Committee lawyer and was recommended for signature by PSO's.</p> <p>b) We are switching benefits our provider from Manulife to Canadian Sports. This will provide roughly the same coverage as in previous year but it is slightly more expensive.</p> <p>c) A revised organization chart was distributed via Shutterfly to provide an update on staffing.</p>
5.	Executive Director Search - Update
	AO received approximately 50 applications for the ED job posting -- second round. The field narrowed to 10 applicants for further screening. Interviews are being scheduled over the next 2 weeks. The goal is to have the new ED in place by the end of September.
6.	Audited Financial Report
	<p>The Audited Financial Report for the year ending March 2015 have been uploaded to Shutterfly and presented for approval.</p> <p>Motion: To approve the audited 2015 financial report</p> <p>Moved: Dave; Second: Albert; Carried.</p>
7.	Sanction Policy Recommendations
	Sharon provided documentation outlining comments and recommendations from the competition committee. Document has been uploaded to Shutterfly. Additional discussions required when Sharon is back within the next 10 days. All comments to be provided to Roman.
8.	AC Road Running Issue
	<p>AC is "sanctioning" road running events in Ontario and providing insurance to Ontario races. Lisa has drafted a letter to AC to clarify sanctioning jurisdiction and address the insurance matter.</p> <p>Action: Lisa to follow-up with Rob Guy at Athletics Canada.</p>
9.	Pan Am Legacy Equipment
	We received a substantial amount of equipment from Pan Am legacy (approx \$250K in equipment). Two tractor trailer loads are currently parked in Brampton until a plan has been approved. AO can potentially lease the equipment for meets. Other pieces of equipment may be suitable for distributing to member clubs or retaining by Athletics Ontario to enhance the delivery of Provincial meets. AO staff to categorize the equipment (i.e. suitability for distributing, leasing or retaining) and devise an action plan.

10.	New Business
	<p>a) The Athlete Transfer Policy has been amended. These amendments were reviewed and further revisions discussed. Lisa to make changes to the documents and redistribute for approval. Motion to approve the Athlete Transfer Policy as amended Moved: Albert; Second: Dan; Carried</p> <p>b) Para Athletics to be contacted to ask what they would like to see at our meets – events and age groups. Action: Lisa to contact Jennifer</p> <p>c) Sept 26 Hall of Fame and Awards dinner conflicts with the Sept 26 BOD meeting. BOD meeting scheduled for noon – need to move to 9AM. Action: Joanne to update BOD schedule</p>
11.	In-Camera
	<p>a) Motion: To have Suzanne Leroux provide AO meet results back to 1986 either in hard or electronic versions to office staff by end of September. Moved: Joanne; Second: John; Carried Action: Paul to correspond with Suzanne and outline terms.</p> <p>b) Motion: To provide more time for the ED search to be completed, the contract for the Interim Executive Director is extend to October 15th. Moved Joanne; Second: John; Carried</p>
12.	Adjourn
	<p>Motion: To adjourn the meeting (10:00 PM) Moved: John; Second: Dan; Carried</p>



 Paul Osland, Chair

 September 26, 2015
 Date



 Lisa Ferdinand
 Interim Executive Director

 September 26, 2015
 Date