



## BOARD MEETING

HELD AT Sports Alliance Building, 3 Concorde Gate, Toronto, and via conference call  
SATURDAY SEPT 26, 2015 AT 9:00 AM

# FINAL

### ATTENDANCE

#### Board Members:

Paul Osland  
John Stevenson  
Sharon Stewart  
Joanne Davidson  
Daniel Fiorini (via call)  
David Watt

#### Staff:

Roman Olszewski (via call)  
Lisa Ferdinand

#### Regrets:

Anthony Biggar  
Albert Tschirhart

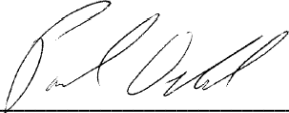
### MINUTES

	<i>Items</i>
1.	<b>Adoption of Agenda</b>
	<b>Motion:</b> To approve the agenda as amended. <b>Moved:</b> John; <b>Second:</b> Joanne; <b>Carried</b>
2.	<b>Adoption of Minutes: Sept 1, 2015</b>
	A number of changes were requested to the September 1, 2015 minutes. <b>Action:</b> Joanne to complete the changes and redistribute for approval.
3.	<b>Carried Forward Action Items</b>
	Joanne reviewed and updated the table of carry forward action items. See updated document: <i>AO Board Carry Forward dated 26Sept2015</i> .
4.	<b>Financial Report to August 31, 2015</b>
	Dave reviewed the 5-month ending financials with the board -- <i>Summary Income Statement for 5-Months ending Aug-31_15.pdf</i> .
5.	<b>2016-2017 Budget Process</b>
	Dave indicated that we will be heading into the budget plan phase for 2016-2017 very shortly and outlined the process. The target is to present the first draft of the 2016-2017 budget at the October Board of Directors meeting.

	<p><b><u>Action:</u></b></p> <p>a) Dave to update the Athletics Ontario Budget Planning document that was last published October 31, 2014.</p> <p>b) Dave to schedule meetings with staff to discuss and provide financial input.</p>
<b>6.</b>	<b>In Camera</b>
	<p>The Board reviewed the short list of Executive Director candidates and discussed their potential fit within the role.</p> <p><b><u>Action:</u></b> The Board to meet with the two shortlisted candidates in person before making their final selection.</p>
<b>7.</b>	<b>Governance Committee Updates</b>
	<p>a) <b>Resignation:</b> Albert Tschirhart has tendered his resignation effective immediately. This was provided to the Board via email on 09/25/15.</p> <p>b) <b>BOD Nominations Process:</b> A news release will be sent out to the AO community in early October and a notification posted on "Boardmatch.com" to begin the recruitment process for a minimum of 3 new board members. John Stevenson and Dan Fiorini will also be up for re-election. Paul to send application forms to John and Dan for resubmission.</p> <p>c) <b>2015 - 2016 Board Calendar:</b> A proposed schedule was distributed and discussed. The December meeting was changed to Sunday, December 13.</p> <p><b><u>Action</u></b> Joanne to update Shutterfly Calendar.</p> <p>d) <b>Committee Membership:</b> 2015-2016 AO Committee Members document was amended and distributed. See <i>AO 2015-2016 Committees 26Sept15 Amended.pdf</i></p> <p><b>Motion:</b> To approve amends to the 2015 - 2016 list of AO Committee Members</p> <p><b>Moved:</b> John; <b>Second:</b> Sharon; <b>Carried</b></p>
<b>8.</b>	<b>Office Update</b>
	<p>a) <b>Office Space:</b> Athletics Ontario is participating in the Sports and Recreation Tenant Group to negotiate a longer term lease agreement for office space as per the September report distributed see <i>Sport and Recreation Tenant Steering Committee 26Sept15 Update.pdf</i></p> <p>b) <b>Executive Director Search:</b> The search Continues. The second rounds of interviews have been completed and the Board will review the shortlisted candidates.</p>

<b>9.</b>	<b>Programs &amp; Services Committee Update</b>
	<p>a) <b>Committee Update:</b> No recent update</p> <p>b) <b>Report on OCPSA Strategic Planning:</b> John participated in a recent OCPSA strategic planning session and the report has been distributed. See <i>AO Board Report – OCPSA Strat Planning Session.pdf</i>. Next session of the Programs and Services Committee will focus on this meeting report to try to identify additional opportunities for Long Term funding. Additionally, Lisa met with other disabled sports representatives. There is an appetite for other disabled sports to work with AO but a further discussion is required to discuss synergies.</p>
<b>10.</b>	<b>Competitions Committee Update</b>
	<p>a) <b>2016 Bid Application Package:</b> The updates to the 2016 Bid Application Package are complete and now ready to be posted on the AO website. Bid package will also include:</p> <ul style="list-style-type: none"> <li>i. 2016 Fixtures List</li> <li>ii. Sanctioning Process</li> </ul> <p><b>Motion:</b> To accept the 2016 Bid Application Package as presented.</p> <p><b>Moved:</b> Sharon; <b>Second:</b> John; <b>Carried</b></p>
<b>11.</b>	<b>Technical Committee Update</b>
	<p>a) <b>Committee Update</b> – No Update</p> <p>b) <b>AO Technical Delegate Role.</b> The Technical Delegate Role has been updated. See document <i>Technical Delegate Role.pdf</i></p> <p><b>Action:</b> Roman and Randolph to review the document and seek consultation from Officials group and Competitions Committee to further define the role and level of involvement required at each meet.</p>
<b>12.</b>	<b>Pan Am Legacy Equipment</b>
	Staff is categorizing the equipment (i.e. suitability for distributing, leasing or retaining), in advance of providing a notice to the membership. AO is investigating an equipment leasing program with proceeds going to fund replacement equipment going forward. Additionally, Club selection criteria will be developed for equipment allocated for dispersal.
<b>13.</b>	<b>AO National Championship Sponsorship Fund</b>
	Deferred to next meeting due to time constraints.
<b>14.</b>	<b>Program Updates</b>
	<ul style="list-style-type: none"> <li>a) 2016 Eastern Canadian Espoir Team Championships – Deferred to next meeting</li> <li>b) Road Running – Deferred to next meeting</li> <li>c) Media Relations – Deferred to next meeting</li> <li>d) RJTW – Deferred to next meeting</li> </ul>

<b>15.</b>	<b>Meeting Adjournment</b>
	<b>Motion</b> - To adjourn the meeting (12:20 PM) <b>Moved:</b> John; <b>Second:</b> Sharon; <b>Carried</b>



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Paul Osland, Chair

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October 27, 2015

Date



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Lisa Ferdinand  
Interim Executive Director

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October 27, 2015

Date