

# Process for Evaluation

ATHLETICSONTARIO.CA

**ONE**



Coaches wishing to be evaluated complete the request on Trackie with payment.

[SPORT COACH \[Trained\]](#)   [SPORT COACH \[Challenge\]](#)

[CLUB COACH \[Trained\]](#)   [CLUB COACH \[Challenge\]](#)

[CLUB COACH \[Additional Discipline\]](#)

**TWO**



Please download the appropriate forms to complete.

[Link here](#)

**THREE**



Once the form is received, AO office manager will match the coach with an Evaluator and inform both. There will be a section on the form, to give the coach the option to request a specific Evaluator.

**FOUR**



Upon completion of the evaluation, the Evaluator should send an electronic copy of all documents to the AO office manager to be forwarded to Athletics Canada.

**FIVE**



AO office manager will update the Locker to reflect the completed Evaluation. Note: All coaches must have completed the Making Ethical Decisions (MED) module to be fully certified.

**SIX**



AO will issue a cheque to the Evaluator.