



BOARD MEETING
Held at Sports Alliance Building, 3 Concorde Gate, Toronto
and via conference call
APRIL 26, 2016 AT 7:00 PM

FINAL

ATTENDANCE

Board Members:

Lisa Ferdinand
 Paul Osland
 John Stevenson
 Joanne Davidson
 Murray Haines
 Erik Wachman
 Dean Hustwick
 Nicole Clarke
 Ania Ciesielski

Staff:

Katie Ozolins

Regrets:

Daniel Florini


MINUTES

	<i>Items</i>
1.	Adoption of Agenda
	Motion: To approve the agenda as amended. Moved: John; Second: Dean; Carried
2.	Declaration of Conflict
	There were no declared conflicts by Board Members.
3.	Adoption of Minutes: April 5, 2016
	Motion: To approve the minutes of the April 5, 2016 Board Meeting Minutes to be amended to reflect the following 2 changes; <ol style="list-style-type: none"> 1. Item 5 - Board Business Conducted Since February 23, 2016 was motioned and seconded as follows; <p><i>The Executive Committee met on February 29, 2015 to discuss the process for completing the staff performance reviews this year. Performance goals for staff members are not yet in place since this is the inaugural year of the new process. Decision was made by the Executive Committee to use job descriptions as a basis for this year's reviews. All performance reviews have now been conducted with the exception of the reviews for Wendy, Sue and Katie, which were outstanding at the time of the BOD meeting.</i></p>


	<p>Moved: John; Second: Dean; Carried</p> <p>2. Item 9 – New Business – Item a) amended as follows;</p> <p>a) Finance Committee: to amend AO financial policies to reflect that AO expense reimbursement policy does not cover consumption of alcohol</p>
4.	Carried Forward Action Items
	Joanne reviewed and updated the table of carry forward action items. See updated document: <i>AO Board Carry Forward 26Apr2016 v2.docx</i> .
5.	Board Business Conducted Since April 5, 2016
	<p>1. Quest for Gold Committees – motion conducted via e-mail vote on April 8.</p> <p>Motion: To restructure the Quest4Gold Committee and reassign it as a Board Committee to ensure that AO meets its obligations under the Ministry Transfer Payment Agreement.</p> <p>Moved: Paul, Second: Nicole; Carried</p>
6.	Organizational Chart Revisions
	<p>Wendy will be retiring after 35 years so staffing changes are now pending. A new organization structure is being proposed – see <i>AO Org Chart 26Apr16.doc</i>. Other changes since last revision of the org chart include new Road Running Coordinator and Media Relations Coordinator role – both to be contract roles.</p> <p>Action – Katie to send job description for new positions to all BOD members.</p> <p>Action – Katie to add Next Gen Mgr role to the proposed org chart with a dotted line reporting to the AO ED.</p> <p>Action – Katie to table a formal proposal for re-aligning the existing roles on this org chart to better align with AO strategic imperatives – affects Run Jump Throw Coordinator role and Coach and Athlete Development coordinator role</p>
7.	Q4G Terms of Reference
	<p>Terms of Reference document for then Quest for Gold Board Committee has been posted. See <i>Appendix C_Terms of Reference – Quest4Gold(April 26 2016v2).docx</i>. Feedback on the document provided by the Board.</p> <p>Action - Katie to send revised document to BOD members tomorrow.</p> <p>Action - Volunteer from the BOD membership will be required to chair the committee – Nominations and assignment to be conducted via email</p> <p>Motion: To approve the Terms of Reference for the Quest for Gold committee as amended</p> <p>Moved: John, Second Ania; Carried</p>
8.	Hall of Fame Committee Recommendations
	<p>Recommendations from the Hall of Fame Selection Committee for 2016 HOF inductees were tabled. See <i>Athletics Ontario_HOF 2016 Nominations FINAL (BoD Approval PENDING) April 2016.docx</i>. The list of nominees was reviewed by the BOD and no issues were expressed.</p> <p>Action – Staff to recommend to HOF Selection Committee that ethics be added to the HOF selection criteria or express written commentary to be provided by the Committee as to</p>

	why it should not be a selection criteria
9.	AO Staff Quarterly Reports - Informational
	Katie provided a summary of staff activities January through to April 2016. <i>See Staff Quarterly Reports Jan-Apr 2016 (ALL).docx</i>
10.	New Business
	<p>1. Motion: David Bailey's accomplishment on June 11, 1966 be formally recognized and celebrated this year as the 50th year anniversary of his accomplishment. David was the first Canadian to break the four minute mile barrier.</p> <p>Moved: John, Second: Paul; Carried</p> <p>2. The date for the Awards Gala and Hall of Fame Induction Ceremony has been finalized. The event will be held Saturday September 24, 2016.</p>
11.	In Camera
12.	Meeting Adjournment
	<p>Motion - to adjourn the meeting at 9:30 PM</p> <p>Moved: John; Second: Ania; Carried</p>


Lisa Ferdinand, Chair


Date


Katie Ozolins
Executive Director


Date

