



Annual General Meeting of Athletics Ontario

Sunday, November 22, 2015

Boardrooms 3 and 4

3 Concorde Gate, Toronto, Ontario, M3C 3N7

MINUTES

1. Call to Order and Welcome -- 12:17 p.m.

The Vice Chair (Paul Osland) welcomed the attending members and introduced AO's new Executive Director (Katie Ozolins) who proceeded to introduce the parliamentary voting procedure and the clubs present at the meeting.

Clubs Present at the 2015 AGM:

- Toronto Olympic Club
- St. Thomas Legion Track Club
- Niagara Olympic Club
- Etobicoke Track and Field Club
- University of Toronto Track Club
- Ontario Officials
- Ontario Masters Athletics
- Newmarket Huskies Track Club
- London Western Track Club
- Central Toronto Athletics Club
- Nemean Lions Athletics
- Oakville Legion Track and Field
- Phoenix Athletic
- Project Athletics
- York University

2. Parliamentary Procedures and Voting Review

VOTING PROCEDURE:

The Executive Director (ED) announced the voting powers of the members present at the meeting and spoke of parliamentary procedures:

*There are **141** available votes at this Annual General Meeting, with **29** votes constituting a Quorum (20% of total number of clubs). We have **29** votes present and therefore have a Quorum.*

The Executive Director outlined the voting procedures regarding motions and the election of members to the Board of Directors. She advised that David Christiani, Ian Anderson and Hugh Cameron would act as scrutineers for the meeting, if the votes went to a ballot election.

The Recording Secretary noted that, with **29** votes available to be cast at the meeting, a quorum was present and the Association is able to conduct business.

VOTES:

The Executive Director advised of the two votes taking place:

1. There is an amendment to by-law no. 7 that will be put forward and voted on by all members.
2. The election of Directors to the Board. When it comes time for the elections our Nominations Committee Chair will present a slate of candidates for the purpose of this election.

NOTICE OF MEETING:

Further, the Executive Director asked for the membership to waive the reading of the Notice of the 2015 Annual General Meeting. Approval was granted.

The Executive Director announced the 2015 Annual General Meeting of Athletics Ontario to be properly constituted.

3. Introductions

The Vice Chair (Paul Osland) introduced the members of the Board and staff and noted that the Chair (Lisa Ferdinand) was not able to be present due to health reasons.

Board of Directors:

- Paul Osland – Vice Chair
- Joanne Davidson, Secretary
- Dave Watt, Treasurer
- John Stevenson
- Sharon Stewart
- Dan Fiorini

Staff:

- Katie Ozolins - Executive Director
- Sue Wise - Manager, High Performance
- Anthony Biggar - Manager, Member Services, Programs & Development
- Randolph Fajardo - Manager, Competitions, Technical Specifications & Logistics
- Mehrunnisa Kharodia - Office Assistant

- Roman Olszewski - officially retired, former Manager, Competitions, Technical Specifications & Logistics
- Jim Catton - RJTW Coordinator

Also please recognize staff not present:

- Wendy Lee - Bookkeeper
- Sarah Miller - Media Relations Specialist
- Mike Turner - Road Running Coordinator

Moment of Silence:

Vice Chair requested that all attendees rise and observe a moment of silence in tribute to those in the sport community who passed away during the past year.

Appointment of Recording Secretary

The Chair gave notice to the appointment of the Recording Secretary (Mehrunnisa Kharodia) as approved by the Board on November 21, 2015.

4. Approval of Agenda

Motion: to approve the agenda as presented.

Ontario Masters and St. Thomas Legion

Carried

Motion added by the Central Toronto Track Club:

Motion: Club scoring for all AO Overall titles, AO Indoor Club, AO Outdoor Club and AO Cross Country Club Championships be reviewed by the competitions committee and a consistent method be applied in each instance. We propose that representatives from clubs be invited to the meeting to provide inputs and discussion. The review would be completed, and recommendations approved by the board in time for the start for the 2016/2017 athletic year, September 2016-August 2017. (same procedure and protocol be applied to all 3)

Motion to approve the modified agenda

Central Toronto and Nemean Track Club

Carried

5. Approval of Minutes of the 2014 AGM

Motion: to approve the minutes of the 2014 Annual General Meeting of Athletics Ontario as presented.

NOC and UTTC

Carried

6. Business Arising from the Minutes of the 2014 AGM

There was no business arising from the Minutes of the 2014 AGM.

7. Ratification of Business Conducted by the AO Board of Directors in 2014/15

Motion: to ratify the business conducted by the AO Board of Directors in 2014/15.

8. Reports

The Vice Chair (Paul Osland) introduced each Report and asked if there were any questions or concerns from the members:

- a. **Board Report**
- b. **Governance Committee Report**
- c. **Audit & Risk Management Committee Report**
- d. **Executive Committee Report**
- e. **Competitions Committee Report:**

Bid Selection Committee met after their report was submitted. There was an increase in documents for the bid application process for 2016; the Committee received some complete bids as well as incomplete applications (i.e. missing documents). The recommendation for future HOC submissions from the Competition Committee Chair was to:

- Consider including the Club Excellence Status as a mandatory requirement for bid clubs
- Consider developing website and social media presence to demonstrate club’s ability to market and communicate their club information

Any change in the bidding process would go through the Competitions and Technical Committees. It was noted that 2015 was the first year that the selection process included an evaluation criteria. Sharing this information empowers a club to ask for the information pertaining to their bid to understand how their bid may have failed and make improvements for future opportunities.

Plans for the Championships that have not been awarded (3 meets) are being discussed and updates will be made in the coming weeks. The information will go back to the Board at the Board Meeting on Dec 13, 2015 to decide on the process to evaluate.

Athletics Ontario 2016 Fixtures List		
Meet	Date	Host
Indoor Combined Events Championships and Prep Meet 1	February 7, 2016	Etobicoke Track Club
Youth-Senior Indoor Championships and (ON vs QC Midget Dual Meet)	February 13-14, 2016	<i>TBD</i>
Bantam-Midget-Junior Indoor Championships	March 5-6, 2016	York University Track & Field Club
10k Track Running Championships	May 15, 2016	<i>TBD</i>
10k Road Walk Championships	May 29, 2016	Ontario Race Walkers Association

Senior Outdoor Championships with Prep Meet 1	June 11-12, 2016	York University Track & Field Club
Junior Outdoor Championships & Bantam-Midget-Youth Combined Events Championships with Prep Meet 2	June 25-26, 2016	<i>TBD</i>
Bantam-Midget-Youth Outdoor Championships & Junior-Senior Combined Events Championships	July 22-24, 2016	University of Windsor Athletics Club
20k Road Walk Championships	September 25, 2016 (TBC)	Athletics Ontario
Cross Country Championships	November 13, 2016	<i>TBD</i>

Questions from the Central Toronto Track Club-

1. In previous years, clubs bid on an event for 2 years. Is this something to consider for future years?
2. AO/LOC money split currently split profits 60/40; consider a change in that split, possibility 60-40 LOC/AO or 50-50.
3. AO works with the LOC to provide/rent equipment for Championships.

The Board suggested that recommendations by clubs on the bid process and the host agreement be provided to the AO staff/ office.

- f. **Programs and Services Committee**
 - g. **Technical Committee Report**
 - h. **Human Resources Committee Report**
 - i. **Executive Director Report**
 - j. **Manager, Competitions, Technical Specifications & Logistics**
 - k. **Manager, High Performance**
 - l. **Manager, Member Services, Programs & Development**
 - m. **Ontario Masters**
 - n. **Athletics Ontario Officials**
9. **Ontario Masters:** OMA President Doug Smith outlined the continuing good relationship between OMA and AO. He mentioned specifically the Hall of Fame and Awards Dinner and said that the Trackie registration system has been a big bonus and works well.

Question: No Master's road races were accredited with Athletics Ontario; what are the reasons for this?

Answer: Working with AO to build on that process.

10. Athletics Ontario Officials:

Motion: to accept the reports as presented.

Central Toronto Track Club and UTTC

Carried

11. Treasurer's Report, Budget Review and Appointment of Auditors:

Report of the Auditor

Treasurer David Watt reviewed the report for 2014-15. He explained the loss for that year and the profit of the previous year. He also explained the oversight provided to the proposed 2014 Toronto International Track and Field Games and the costs associated with the efforts to sustain that competition.

He explained the current surplus – member's equity - and reminded the members of a \$5 increase in all membership fees (except for Masters Members) for 2015. The increase will go to Athletics Canada as a membership fee, but Athletics Canada will eliminate all self-funded teams, except for the World Half Marathon Championships.

Dave explained the surplus of \$59,021

- Retirement of John Craig, saved money on salary
- Decrease in salaries (John Craig and Bernie Eckler)
- AC proposed an increase in their fees in (2013) to take on responsibilities of taking on the funding of teams, which resulted in an increase in revenue (increase in membership revenue \$5 and decrease in expenditures for self-funded teams that AO was previously funding)
- SAO went into bankruptcy in 2015
 - SAO provided PSO's with printing, rent, and other business products at a reduced rate
 - There will be changes in the near future as a result of the bankruptcy relating to rent and other business functions
- A consideration for the BOD and AO relating to a change in the date for the AGM as the AO fiscal year ends March 31st
- Bingo funds obtained by AO can only be used in the GTA or for GTA athletes

Motion: to adopt of the audited statements for April 1, 2014 - March 31, 2015:

Nemean Track Club and Etobicoke

Carried

Approval of Budget for 2015-2016

Dave reviewed and explained the Proposed Budget for 2016 – 2017 along with a review of 2015 Actual and the projections for the fiscal year 2016-17:

- Projected increases for the next fiscal year include new programs, which have yet to be finalized, that are expected to bring in additional funds of \$60,000
- Government funding for the 2016-2017 budget is an estimation based on the funding for 2015 (information for the year's funding to come shortly from the government)

Motion: to acceptance of the budget for 2016-17.

St. Thomas Legion and Ontario Officials

Carried

Appointment of the Auditor

Motion: that Thompson Turnbull be appointed auditors for 2015-16.

NOC and Ontario Masters

Carried

12. Motions

a) Amendments to By-law #7

The wording for the previous by law is contradictory and confusing to the process; proposed By-Law Amendments indicated below:

***Governance Committee - Proposed By-law No. 7 Amendments
October 25, 2015***

In 2012-2013 the association underwent a review of its By-Law No. 6. A rewrite of the By-law was overdue and provided an opportunity for AO to comply with requirements of the new ONCA in preparation for the transition, which will include filing Articles of Amendment to replace AO' Letters Patent. AO By-law No. 7 (November 24, 2013) was approved by the membership as a means of providing clarity and ensuring compliance with the new ONCA legislation.

Provisions for a proper nominations process were made to encourage member participation in the nominations process ahead of the AGM and allow for proper review of all board of director candidates. The proposed amendment would allow for adequate review of board candidates and in the event the Nomination's Committee slate does not receive majority approval, it will ensure that all director candidates nominated/recommended during the nomination process can be presented to the membership in a consistent format, in order for members to make an informed decision during an open board of director election.

The material change to By-law No. 7, identified in red font below, is recommended by the Governance Committee for approval by the board.

Section I. 28 - Board of Directors

"The Governance and Nominations Committee will invite applicants at least thirty (30) days in advance of the annual or special meeting, at which the election of Directors is to take place. A slate of candidates selected by the Governance and Nominations Committee, to reflect the skills and criteria needed for good governance, will be presented to the members for election to the Board of Directors at an annual or special meeting. ~~Members will be invited at least thirty (30) days in advance of the annual or special meeting, at which election of Directors is to take place to recommend candidates~~

~~to the Governance and Nominations Committee or make nominations. Nominations recommended to the Governance and Nominations Committee by members must be signed by at least two members. Nominations signed by at least five (5) members and received by the Chair the day of the meeting, but in advance of commencement of the meeting, will be presented to the members along with the slate.~~

The slate of candidates shall be deemed elected as Directors if approved by a majority of the votes cast by the members. In the event that the slate does not receive majority approval, the names of candidates on the slate and such others as have been nominated shall be submitted for election individually and approved or rejected by majority vote. Any candidate not receiving such approval shall not be appointed by the Board to fill a vacancy in the current year or as a director-at-large."

Motion: To accept the amendment to By-law #7.

UTTC and Newmarket Huskies

Carried

13. Elections of Directors

Paul Osland advised which Director's terms were up for re-election. He reviewed the process under our by-law #7 through which our elections take place. The Slate was provided to the Board as information only on November 21, 2015. Paul advised that Sharon Stewart and Dave Watt would not be seeking another term on the Board. He also added that Albert Tschirhart had stepped down from the Board earlier in the year due to personal reasons.

Basically, half of the board is up for election each year. As a result of Albert's resignation only he and Joanne Davidson were able to sit on the Nominations Committee.

Paul advised that the nominations process closed on November 6, 2015 and that, for transparency and non-bias, the Board turned to two independent AO members -- Ian Anderson and Hugh Cameron, to assist with the nominations review and selections process.

Paul thanked the departing Directors for their efforts and hard work on behalf of the Association.

Question-Does AO give consideration to representation of the different groups involved in Athletics (cultural representation)?

Answer- Given the pending new not-for profit act, AO is seeking individuals with skills that can contribute to board governance

- Difficult to vet from the nominations that the nominations received will meet all the standards
- There are also many opportunities for those involved in Athletics to be involved on the committees

Slate Re-election

- Lisa Ferdinand
- John Stevenson
- Dan Fiorini (Dan was appointed to the Board as a Director at Large in May)

Slate New Members

- Nicole Clark
- Erik Wachman
- Anna Ciesielski
- Dean Hustwick

Motion: to accept the slate as presented.

UTTC and Ontario Masters Association

Carried

14. New Business

Club Motion: Club scoring for all AO Overall titles, AO Indoor Club, AO Outdoor Club and AO Cross Country Club Championships be reviewed by the competitions committee and a consistent method be applied in each instance. We propose that representatives from clubs be invited to the meeting to provide inputs and discussion. The review would be completed, and recommendations approved by the board in time for the start for the 2016/2017 athletic year, September 2016-August 2017. (same procedure and protocol be applied to all 3).

Motion: to accept the receipt of the club's motion.

Central Toronto Track Club (Dave Christiani) and **Nemean Track Club**

Carried

15. Comments by the Chair

Motion: to adjourn the 2015 Annual General Meeting of Athletics Ontario.

St. Thomas and York University

Carried

Adjournment: 2:22 p.m.