

## Athletics Ontario Officials Upgrading Requirements – *Announcer*

*Note: Ontario officials are normally generalists at levels 1 and 2, and begin to specialize when moving to level 3. There are, however, slight variations for specialty disciplines such as announcer, competition secretary, photo finish operator and technical manager.*

**All officials requesting upgrading must be registered with Athletics Ontario as officials.**

### **Level 1 (announcer)**

1. Have earned 6 event credits as an announcer.
2. Have written the Athletics Ontario Officials Level 1 Quiz and achieved at least 80%.
3. Have received a letter of recommendation from an official or a meet director.
4. Have submitted a complete Application for Upgrading to Level 1 to the Director of Seminars & Upgrading (along with a copy of Meet Record card)

### **Level 2 (announcer)**

1. Have earned 12 event credits as an announcer since upgrading to Level 1.
2. Have completed 6 months of service as a Level 1 official.
3. Either have attended an Athletics Ontario Officials Comprehensive Clinic  
OR  
have written the Athletics Ontario Officials Level 2 Assignment and achieved at least 80%.
4. Have received one letter of recommendation from an official on the Announcer Provincial list or Announcer National list, or from an experienced meet director.
5. Have submitted a complete Application for Upgrading to Level 2 to the Director of Seminars & Upgrading

### **Announcer Provincial**

1. Have good knowledge of the rules of track and field.
2. Have a good understanding of track and field protocols as they relate to announcing (e.g. lane introductions, starting procedures, advancement procedures).
3. Be able to convey information clearly to audiences about AO athletes, including current season performances, best performances, major meets for which they have qualified or are trying to qualify, and AO provincial records.
4. Be able to keep the audience continually informed of events in progress and as they are coming up in the schedule.
5. Be able to work with meet organizers, meet directors and other officials to deliver a quality experience for athletes and spectators.
6. Follow the standard upgrading requirements for Level 3\*(*see below*), with these exceptions:
  - i) part 1b) below is not required
  - ii) for part 4) below, 2 letters of recommendation will be accepted. At least one letter must be from an official on the Announcer Provincial list or Announcer National list. One letter may be from an experienced meet director. Both letters must address points 1 through 5 above.

*\* from NOC Upgrading Criteria dated April 2015, page 6, as found on the AO & AC web sites.*

*To be promoted from Level 2 to Level 3, an official must:*

- 1. Have 16 event credits in the discipline for which the upgrading is requested, since upgrading to Level 2
  - a) 4 of which must be provincial or above, and*
  - b) 8 of which must be as Chief, Assistant Chief or Section Head**
- 2. Have written an approved NOC National open-book exam and obtained a mark of at least 80%;*
- 3. Have completed at least one year of service as a Level 2 official;*
- 4. Have received two Mentoring Reports, using the Provincial Mentoring Report Form done by:
  - a) Officials Level 3 or above in the discipline requested, or*
  - b) Referees covering the discipline, or*
  - c) NTO, ATO or ITO;**
- 5. Have sent a Request for Upgrading to the Branch Officials' Chair and / or Committee for review and approval.*

*/AOO Upgrading Requirements Announcer – November 2016*