

## Athletics Ontario Officials Upgrading Requirements – *Technical Manager*

*Note: Ontario officials are normally generalists at levels 1 and 2, and begin to specialize when moving to level 3. There are, however, slight variations for specialty disciplines such as announcer, competition secretary, photo finish operator and technical manager.*

**All officials requesting upgrading must be registered with Athletics Ontario as officials.**

### **Level 1 (technical manager)**

1. Have earned 6 event credits as a technical manager.
2. Have written the Athletics Ontario Officials Level 1 Quiz and achieved at least 80%.
3. Have received a letter of recommendation from an official or a meet director.
4. Have submitted a complete Application for Upgrading to Level 1 to the Director of Seminars & Upgrading (along with a copy of Meet Record card)

### **Level 2 (technical manager)**

1. Have earned 12 event credits as a technical manager since upgrading to Level 1.
2. Have completed 6 months of service as a Level 1 official.
3. Either have attended an Athletics Ontario Officials Comprehensive Clinic  
OR  
have written the Athletics Ontario Officials Level 2 Assignment and achieved at least 80%.
4. Have received one letter of recommendation from an official on the Technical Manager Provincial list or Technical Manager National list, or from an experienced meet director.
5. Have submitted a complete Application for Upgrading to Level 2 to the Director of Seminars & Upgrading

### **Technical Manager Provincial**

1. Have a good understanding of the track and field technical specifications as outlined in the IAAF Handbook. This includes all site measurements, implement weights and measures for both track and field events, and an understanding of how to accurately determine if the implements comply with the rules.
2. Follow the standard upgrading requirements for Level 3\*(*see below*), with these exceptions:
  - i) part 1b) below is not required
  - ii) for part 4) below, 2 letters of recommendation will be accepted. At least one letter must be from an official on the Technical Manager Provincial list or Technical Manager National list. One letter may be from an experienced meet director. Both letters must address point 1 above.

*\* from NOC Upgrading Criteria dated April 2015, page 6, as found on the AO & AC web sites.*

*To be promoted from Level 2 to Level 3, an official must:*

- 1. Have 16 event credits in the discipline for which the upgrading is requested, since upgrading to Level 2
  - a) 4 of which must be provincial or above, and*
  - b) 8 of which must be as Chief, Assistant Chief or Section Head**
- 2. Have written an approved NOC National open-book exam and obtained a mark of at least 80%;*
- 3. Have completed at least one year of service as a Level 2 official;*
- 4. Have received two Mentoring Reports, using the Provincial Mentoring Report Form done by:
  - a) Officials Level 3 or above in the discipline requested, or*
  - b) Referees covering the discipline, or*
  - c) NTO, ATO or ITO;**
- 5. Have sent a Request for Upgrading to the Branch Officials' Chair and / or Committee for review and approval.*

*/ AOO Upgrading Requirements Technical Manager - November 2016*