



## FINANCE COMMITTEE REPORT NOVEMBER 7, 2016

### Committee Members

Murray Haines, Board Member, Committee Chair  
Lisa Ferdinand, AO Chair  
Dean Hustwick, Board Member  
Katie Ozolins, AO Executive Director

### Committee Meetings

1. Saturday, March 19, 2016, conference call at 9:00am, adjourn 10:15 am
2. Monday, May 22, 2016, conference call at 12:00pm, adjourn 1:30pm
3. Monday August 22 2016, conference call at 8:00pm, adjourn 9:15pm
4. Thursday October 27, 2016, conference call at 12:00pm, adjourn 1:00pm

### Attendance at Committee Meetings

Murray Haines	(4/4)
Lisa Ferdinand	(4/4)
Dean Hustwick	(3/4)
Katie Ozolins	(3/4)

### Summary

The audited Financial Statements for the year ended March 2016 show a loss of \$1,794 on total revenues of \$921,792. The budget for the fiscal year targeted a larger loss of \$42,029. Stronger AO generated program revenue resulted in the better results for the 2015'16 fiscal year. As a result of the overall small loss, the Association's reserve fell from \$407k to \$405K.

On a year-over-year comparison basis, Revenues surpassed those of the prior year by approx. \$116k, due to a stronger member base (+63k revenue), higher government grants (+28k revenue), and stronger AO generated activities (+26k revenue). Expenses were higher than those of the prior year by approx. \$177k, driven by higher Program management costs (+117k), and higher membership related expenses (+42k).

The committee's work this year focused on many activities: review of the financial results and the Audited financial reports for the fiscal year April 2015 – March 2016, review of current fiscal year quarterly financial results, continued improvement in quarterly budget variance reporting (actual versus budget), review of the Variety Village bookkeeping arrangement to replace the outgoing bookkeeper, review of the RBC on-line express



banking system to improve payment processing efficiency, review of the Accounting coding system used, along with processes and financial policies, review of bingo funds and how they can be utilized to benefit the organization, and planning for the 2017 -2018 Budget year (April 2017-March 2018).

## **Issues**

### Agenda Meeting Focus

- quarterly financial results
- quarterly budget variance reports
- review and possible uses of \$200K in AO bingo funds
- 2018 Budget (April 2017-March 2018)

### Accomplishments

- improvement of the quarterly budget variance reports
- new budget process/format fostering greater understanding of the Association's revenues and expenditures.
- a decision to move forward with the RBC Express on-line processing system.
- met with City Toronto gaming officials to help our understanding of potential uses of bingo related funds that have been generated over time by AO activities. Identified a timetable with the City for AO to utilize spending of the funds over an 18 month period.

### Goals Not Yet Met

- more automation and better monthly/quarterly budget variance reports

## **Near-Term Plans**

- more automated and more timely budget variance reports
- implement RBC express banking automation

Respectfully Submitted,

Murray Haines  
Finance Committee Chair

cc: Finance Committee