



PROCESS OF EVALUATION

Process to becoming certified:

1. **Register with the Coaches Association of Canada**
(<https://thelocker.coach.ca/account/login?mode=login>)
2. **Register as a coach with Athletics Canada**
 - A. Click "Register" <https://athletics.ca/coach>
 - B. This website will be where you will upload documents for your portfolio evaluation
 - C. Payment will be made here
3. **Complete Portfolio and Evaluations**
 - A. Sport Coach Evaluation forms and Rubric ([click to see rubric](#))
 - B. Club Coaching Evaluation forms and Rubric ([click to see rubric](#))
 1. *Note –Club Coach certification requires both Sport Coach and Club Coach Evaluations*
 - C. Performance Coach Evaluation forms and Rubric (To come)
4. **Complete Multisport requirements:**
 - A. Making Ethical Decisions completion and online evaluation– ([click CAO upcoming courses](#))
 - B. Performance Coach require Coaching and Leading Effectively, Psychology of Performance, and evaluations in Managing Conflict Leading Drug Free Sport and Making Ethical Decision.
5. Upon completion of the evaluation, AO office manager will update the locker to reflect the completed evaluation and "certification" status.