



BOARD MEETING
HELD at Athletic Ontario Office,
Toronto Ontario
OCTOBER 1, 2017 AT 10:00 AM

ATTENDANCE

Board Members:

Lisa Ferdinand
Dean Hustwick
Joanne Davidson
Nicole Clarke
Ania Ciesielski
Chadi Azzi
Sarah Boyle
John Stevenson
Murray Haines

Staff:

Ross Ste-Croix

Regrets:

Erik Wachman

MINUTES

	<i>Items</i>
1.	Adoption of Agenda – Start time 10:10
	Motion: To approve the agenda as amended. Moved: John; Second: Nicole; Carried
2.	Declaration of Conflict
	There were no declared conflicts by Board Members.
3.	Adoption of Minutes
	Motion: To approve the minutes of the August 29, 2017 Board Meeting as presented. Moved: Dean; Second: Ania; Carried
4.	Carried Forward Action Items
	See <i>AO Board Carry Forward Items_01Oct17.doc</i> . The carried forward items were reviewed and updated.

5.	2017 Audited Financial Statement
	<p>See <i>2016-17 DRAFT Audited Statements_RS.pdf</i></p> <p>Action - Murray to follow-up with Auditor related to note in Financial Statement on OHPI underspend. John and Ross to provide suggested wording; Murray and Dean to review. Issue related to underspend has been addressed for 2018.</p> <p>Motion: To approve 2016-17 Audited Financial Statement subject to revising the note on OHPI underspending.</p> <p>Moved: Murray; Second: Dean; Carried</p>
6.	Membership Categories
	<p>See <i>Membership Category Reduction Analysis.xlsx</i></p> <p>Action - A matrix of membership categories and benefits offered is to be developed by P&S Committee; Ross to coordinate. The matrix will be reviewed by the Board at its next meeting. The matrix is to be presented at AGM, for informational purposes.</p>
7.	AO Complaint Processing Fee/Dispute Resolution Policy
	<p>See <i>Dispute Resolution Policy - Appendix A - Dispute Resolution Process - Revised 09 27 2017.docx</i></p> <p>The Board approved establishing a \$50.00 fee for filing a complaint or dispute with AO. This fee is <u>not applicable</u> to the AO Harassment Policy and Process. The DISPUTE RESOLUTION POLICY: APPENDIX A - DISPUTE RESOLUTION PROCESS was amended to reflect the addition of this fee and presented to the Board for approval.</p> <p>Motion: To approve the amendments to Dispute Resolution Policy - Appendix A, as presented.</p> <p>Moved: Nicole; Second: John; Carried</p>
8.	Board Nominations
	<p>The Nominations Committee has been assembled. The Board Application period was extended to October 15, 2017 to allow for additional submissions.</p>
9.	AGM Planning
	<p>See <i>AGM Agenda - Draft 19Nov17.docx</i></p> <p>A draft Agenda was tabled with the Board and discussed. Staff are currently in the process of identifying workshops topics to be held during the morning of the AGM.</p>
10.	2017-2018 Operational Planning
	<p>Moved to next meetings agenda due to meeting time constraints.</p>
11.	Upcoming Events
	<p>See <i>AO Upcoming Events.docx</i></p>

12.	New Business
	<p>a) This year's Gala was held in a new location and was very successful. Staff worked diligently to put on this year's event; a financial report to be presented to the Board at the next BOD meeting.</p> <p>b) AO is scheduled to meet with Athletics Canada on October 26, 2017. If there are any additional items for the agenda please advise Lisa.</p> <p>c) Competition Fixture Schedule - a proposal was put forward to change the duration for hosting an AO Championship event from one (1) year to two (2) years.</p> <p>Motion: To implement a 2-year hosting commitment for all indoor/outdoor AO Championship events.</p> <p>Moved: John; Second: Sarah; Carried</p> <p>Action - Staff to amend the 2018 bid packages to reflect this change to member clubs as well as communicate an extension to the submission deadline.</p>
13.	In Camera
	<p>Motion: To move in camera at 2:15 PM</p> <p>Moved: John; Second: Dean; Carried</p> <p>Motion: To move out of camera at 2:32 PM</p> <p>Moved: John; Second: Murray; Carried</p>
14.	Meeting Adjournment
	<p>Motion - To adjourn the Board meeting at 2:32 PM</p> <p>Moved: John; Second: Ania; Carried</p>

Lisa Ferdinand, Chair

Date

Ross Ste Croix, Executive Director

Date