



**BOARD MEETING**  
**SUNDAY, AUGUST 26, 2018**  
**HELD AT AO OFFICES - TORONTO**  
**10:30 AM - 4:30 PM**

**ATTENDEES:**

Lisa Ferdinand – Chair  
Dean Hustwick  
John Stevenson  
Sarah Boyle  
Petrina Dolby  
Nicole Clarke (by phone only for items 1-5)  
Chadi Azzi (by phone)  
Scott Currier  
Paul Osland  
Brian McClelland – Secretary

Invited Guest: Anthony Biggar

**Minutes**

	<i>Items</i>
	<b>Meeting Called to Order at 10:31 AM</b>
<b>1.</b>	<b>Adoption of Agenda</b>
	The Board Risk Registry discussion was removed from the agenda. A discussion on Board operations was added. <b>Motion:</b> To approve the agenda as amended. <b>Moved:</b> Dean; <b>Second:</b> Nicole; <b>Carried</b>
<b>2.</b>	<b>Conflict of Interest - Declaration</b>
	No conflict of interest items were introduced.

<b>3.</b>	<b>Adoption of Minutes from June 2, 2018 - Motion</b>
	<b>Motion:</b> To approve the minutes of the June 2, 2018 Board meeting as amended. <b>Moved:</b> Brian; <b>Second:</b> Dean; <b>Carried</b>
<b>4.</b>	<b>2014 - 2018 Strategic Priorities Report</b>
	Paul presented the Board a combined report, reporting on the 2015-2018 Strategic Priorities Report and the 2017-2018 Year End Report. <b>Action:</b> The Board was invited to share any suggestions they may have on ways to improve the report for the AGM.
<b>5.</b>	<b>2018 - 2021 Strategic Priorities - Discussion</b>
	The Board spent the majority of the meeting working on the new Strategic Priorities. Discussions focused on AO's mission, vision and values and the need to revise these core areas to better reflect who we are and what we do.
<b>6.</b>	<b>LUNCH</b>
<b>7.</b>	<b>2018 - 2021 Strategic Priorities - Discussion (Continued)</b>
	The Board continued its work on the Priorities narrowing down the areas of focus and objectives for the upcoming cycle. The Board established a draft hierarchical structure of AO's strategic priorities for 2018-2021. The structure is composed of three components: 1. Vision and Mission 2. Pillars -(programs, services, competition and infrastructure) 3. Foundation – (communication and organizational capacity) Several draft priorities were discussed within each of the above components. <b>Action:</b> Board members were asked to provide additional input into the Strategic Priorities document before being presented for final approval.
<b>8.</b>	<b>Board Operations - Discussion</b>
<b>9.</b>	<b>BREAK</b>
<b>10.</b>	<b>2017 - 2018 Year-End Report</b>
	Paul presented a draft of the 2017 Year-End report. He asked for feedback from the Board and will present the report at the AGM. <b>Action:</b> Board members to provide Paul with feedback on the year-end report.
<b>11.</b>	<b>2017 - 2018 Audited Financial Statement - Motion</b>
	Scott took the Board through the Auditors report. He reported that AO received a clean opinion from the Auditors that the financial statements present fairly in all material aspects and in accordance with Canadian generally accepted accounting standards for not-for-profit organizations. <b>Motion:</b> To approve the Auditors report as presented.

	<b>Moved:</b> John; <b>Second:</b> Sarah; <b>Carried.</b> <b>Action:</b> The finalized Audit Report to be posted on AO website when once signed.
<b>12.</b>	<b>Carried Forward Action Items to August 26, 2018 – Review</b>
	Brian reported on the Carry Forward Action Item.
<b>13.</b>	<b>Upcoming Events</b>
	Paul reviewed the upcoming Fall events, which can be found on the AO website.
<b>14.</b>	<b>In Camera</b>
	<b>Motion:</b> To move to In Camera at 4:15 pm <b>Moved:</b> Scott; <b>Second:</b> Dean; <b>Carried</b> <b>Motion:</b> to move out of In Camera at 4:16 <b>Moved:</b> Dean; <b>Second:</b> Scott; <b>Carried</b>
<b>15.</b>	<b>Adjournment</b>
	Meeting adjourned at 4:19 pm

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Lisa Ferdinand, Chair

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Date

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Paul Osland, CEO

\_\_\_\_\_  
Date