



**BOARD MEETING**  
**HELD at Athletics Ontario Office and via Conference Call**  
**DECEMBER 9<sup>TH</sup>, 2017 AT 10:00 AM EDT**

**ATTENDANCE**

**Board Members:**

**Staff:**

Ross Ste-Croix

**In person:**

Lisa Ferdinand  
Dean Hustwick  
Sarah Boyle  
Petrina Dolby  
John Stevenson  
Brian McClelland

**Via Conference:**

Chadi Azzi  
Nicole Clarke

**MINUTES**

	<i>Items</i>
	<b>Meeting Call to Order at 10:18 am</b>
<b>1.</b>	<b>Board Orientation</b>
	The annual Board Orientation Workshop was held prior to the formal Board meeting and delivered by Ms. Juanita Gledhill of MCC Group. The session lasted 2 hours and was well received by the Board.
<b>2.</b>	<b>Break</b>
<b>3.</b>	<b>Election of Officers</b>
	As per the AO By-Laws, the election of Board Officers is held annually following the AO Annual General Meeting. The election was managed by Ross Ste-Croix. The following Directors were elected to the role of AO Board Officers: <ul style="list-style-type: none"><li>• Chair - Lisa Ferdinand</li><li>• Vice -Chair - Dean Hustwick</li><li>• Secretary - Brian McClelland</li><li>• Treasurer - TBD</li></ul>
<b>4.</b>	<b>Adoption of Agenda</b>

	<p><b>MOTION:</b> To approve the agenda as amended.</p> <p><b>Moved:</b> John; <b>Second:</b> Sarah; <b>Carried</b></p>
5.	<p><b>Adoption of Minutes</b></p>
	<p><b>Motion:</b> To approve the minutes of the November 18<sup>th</sup>, 2017 Board Meeting as amended.</p> <p><b>Moved:</b> John; <b>Second:</b> Dean; <b>Carried</b></p> <p><b>Action:</b> Ross to provide the titles of the documents for inclusion in the minutes for item 13.a)</p>
6.	<p><b>Carried Forward Action Items from November 18, 2017</b></p>
	<p><b>Action:</b></p> <p>a) Item #83, Joanne Davidson/Brian McClelland to update.</p> <p>b) Item #85, Ross to follow up.</p> <p>c) Item #87, Ross to collate and circulate report. Surveys are closed.</p> <p>d) Item #88, Lisa and Chadi to review.</p> <p>e) Item #89, No update available.</p>
7.	<p><b>Committee Chairs/Terms of Reference/ Members</b></p>
	<p>a) <b>Board Committees:</b></p> <ol style="list-style-type: none"> <li><b>Governance</b> - Dean Hustwick (Chair), Brian McClelland, Chadi Azzi, Lisa Ferdinand (ex-officio)</li> <li><b>Finance</b> - AO Treasurer (Chair), Lisa Ferdinand(ex-officio), Patrina Dolby</li> <li><b>Human Resources</b> - Sarah Boyle (Chair), Gary Nash, Robert Wesley, Lisa Ferdinand (ex-officio) and Ross Ste-Croix (ex-officio and non-voting)</li> <li><b>Quest for Gold</b> - Nicole Clarke (Chair), Sarah Boyle, Molly Killingbeck(?), Kolton Kowalchuk and Ross Ste-Croix (both ex-officio and non-voting)</li> <li><b>Risk Management</b> - Brian McClelland (Chair), Joanne Davidson, Chadi Azzi, Petrina Dolby, AO Treasurer, Lisa Ferdinand (ex-officio) and Ross Ste-Croix (ex-officio and non-voting)</li> </ol> <p>b) <b>Operational Committees:</b></p> <ol style="list-style-type: none"> <li><b>Technical Officials</b> - Peter Hocking (Chair) Tim Slocombe, Phil Martin, Ian Reid, Rene VanAndel, and Sherry Purdie</li> <li><b>Hall of Fame</b> - Ian Anderson, (Chair), Roman Olszewski, Barclay Frost, Enrico Toscano, Paul Gains, Sue Wise, Val Sarjeant, George Shepherd, Anthony Biggar (ex-officio and non-voting), and Ross Ste-Croix (ex-officio and non-voting)</li> <li><b>Awards</b> - Bill Stephens (Chair), Ross Ste-Croix) (ex-officio and non-voting).</li> <li><b>Programs &amp; Services</b> - Michael Lavigne (Chair), Chadi Azzi, John Stevenson, Aaron Brown, Karla Del Grande, Lynn McGregor, Anthony Biggar (ex-officio and non-voting)</li> <li><b>Technical</b> - Robert Tucker (Chair), Harry Stantsos, Enrico Toscano, Barklay Frost, Lisa Ferdinand</li> <li><b>Competition</b> - TBD (Chair) Ian Reid, Phil Martin, Charles Minor.</li> </ol>

	<p>7. <b>Team Ontario</b> - This is an ad-hoc committee, Kolton Kowalchuk. Kolton leads the committee as a non-voting, ex-officio member and sources members as needed.</p> <p>8. <b>Coaching Working Group</b> – John Stevenson (Chair), Brant Stachel, Kolton Kowalchuk, and Anthony Biggar (both ex-officio and non-voting)</p> <p>9. <b>Road Running Working Group</b> - Michael Boyle (Chair), Sheryl Preston (ex-officio and non-voting), Brant Stachel.</p> <p>10. <b>Marketing and Fundraising Working Group</b> – Petrina Dolby (Chair), Brian McClelland, Chadi Azzi, Ross Ste-Croix and Melissa Johnstone (both ex-officio and non-voting)</p> <p><b>c) <u>Committee Terms of Reference</u></b></p> <p>1. <b>Hall of Fame Committee:</b> The Board would like to the ToR amended to reflect that the Committee recommends nominees to the Board for approval. The Board is also looking for a more fulsome recommendation report by the committee. The Committee Terms of Reference will require aments to reflect these changes.</p> <p>2. <b>Awards Committee:</b> The selection criteria to be reviewed and changes made if required.</p> <p>3. <b>Programs &amp; Services Committee:</b> Terms of Reference to be revised by committee to better reflect its evolution. Terms to be brought back to the Board for approval.</p> <p><b>Motion:</b> to approve the Committee members and Terms of Reference.</p> <p><b>Moved:</b> John Stevenson; <b>Second:</b> Dean Hustwick; <b>Carried</b></p> <p><b><u>Action:</u></b></p> <p>1. Nicole to compile a list of new Q4G members and remove reference to the Next Gen Manager in the ToR.</p> <p>2. Ross to work with staff to recruit more members for the Awards, Technical, Competitions, Coaching Working Group, and Road Running Working Group.</p> <p>3. Ross to confirm Michael Boyle as Chair of the Roar Running Committee and Brant Stachel as a member.</p> <p>4. Ross to follow up with the HoF committee chair regarding revisions to the nominee’s report.</p> <p>5. Ross to follow up with Bill on Awards Committee selection criteria.</p>
8.	<b>Championship Policies and Procedures Document (PnP)</b>
	<p>Randolph Fajardo joined the Board meeting via teleconference at 2:00pm to present proposed changes to the PnP for the Staging of Provincial Championships effective January 1, 2018. (Appendix C – Policy and Procedure for the Staging of Provincial Championships)</p> <p>Randolph presented the document put forward from the Technical Committee seeking approval to the following rule changes.</p> <p>1. Rule 004.1 b: Addition of Indoor Tetrathlon for Bantam Boys and Girls.</p> <p>2. Rule 004.1 b: Change the Junior and Senior Men’s Indoor Pentathlon to an indoor Heptathlon (Day 1: 60m; Long Jump; Shot Put; High Jump. Day 2: 60mH; Pole Vault; 1000m).</p> <p>3. Rule 004.1 c: Addition of the Indoor 300m for Bantam Boys and Girls</p> <p>4. Rule 004.1 f: Addition of the Outdoor 300m for Bantam Boys and Girls</p> <p>5. Rule 150.2: Notation to be added to this rule to indicate the Toronto Track and Field</p>

	<p>Centre's draw for lanes.</p> <p>a. The draw for lanes will be followed for the indoor 150m, 200m, 300m, and 400m at the Toronto Track and Field Centre.</p> <ul style="list-style-type: none"> <li>- i. Lanes 3 and 4 randomly drawn for the top highest seeded athletes or teams</li> <li>- ii. Lanes 2 and 5 randomly drawn for the 3rd and 4th seeded athletes or teams</li> <li>- iii. Lane 1 to the remaining athlete or team</li> </ul> <p>6. Appendix 7 – Be changed from Standard Schedule (which currently doesn't exist) to Safety Rules For Throwing Events.</p> <p><b>Motion:</b> to ratify the Championship Policies and Procedure document as presented.</p> <p><b>Moved:</b> John Stevenson; <b>Second:</b> Sarah Boyle; <b>Carried.</b></p>
<b>9.</b>	<b>Ratification of 2018 Hall of Fame Inductees</b>
	<p>The Board has approved the nominees in principle but would like a more fulsome nominations report from the committee. Final approval deferred to January 2018 via email.</p> <p><b>Action:</b> Ross and Dean to follow up with Ian Anderson.</p>
<b>10.</b>	<b>Bid for Indoor Bantam Midget Junior Championships</b>
	<p>Randolph Fajardo provided the background on the bid received and recommended to proceed with the Flying Angels Academy bid.</p> <p><b>Motion:</b> to approve the Flying Angels bid for the BMJ's.</p> <p><b>Moved:</b> John Stevenson; <b>Second:</b> Sarah Boyle; <b>Carried</b></p>
<b>11.</b>	<b>Athletics Canada SAGM Wrap-Up</b>
	<p>A summary report on the AC SAGM, held in Winnipeg (Nov 30 – Dec 2), was included in today's meeting materials (Dropbox) for the Board's information.</p>
<b>12.</b>	<b>Meeting Adjournment</b>
	<p><b>Motion:</b> to adjourn the Board meeting at 2.30 pm.</p> <p><b>Moved:</b> Dean; <b>Second:</b> Sarah; <b>Carried.</b></p>

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Ross Ste-Croix, Executive Director

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Date