



## **ATHLETICS ONTARIO BOARD OF DIRECTORS OPPORTUNITY**

Athletics Ontario (AO) is the not-for-profit sport governing body in the province of Ontario and a member branch of Athletics Canada. AO is responsible for the sanctioning and support of over 200 athletic competitions (track and field, road running, cross country and race walking) each year to athletes of all ages.

With over 115-member clubs, 4500 registered athletes, coaches and volunteers and access to over 10,000 participants in our Championship events, our association is athlete-centered, volunteer-based and community driven. Learn more at [www.athleticsontario.ca](http://www.athleticsontario.ca)

### **DESCRIPTION**

The Athletics Ontario Board provides strategic leadership to the association by committing to excellence in governance while supporting AO's mission, vision and values for optimum achievement of its goals and mandate. AO is seeking a unique mix of experience, expertise and individual competency that will assist the Board with fulfilling its governance role while focusing on the future of the association. Relevant core competencies include:

- Financial literacy;
- Excellent oral and written communications skills;
- Experience with strategic planning and risk management;
- Personal integrity, independence and objectivity;
- Ability to exercise discretion and maintain confidentiality at all times;
- Able to devote time and energy to board duties. Board members are expected to spend time preparing for and attending board meetings and to serve on at least one Committee;
- Strong interpersonal skills with the ability to establish solid working relationships with its membership;
- Strong and innovative leadership with the ability to evaluate and measure success, understand the changes and challenges affecting athletics in Ontario and Canada; and
- Ability to work effectively toward common goals.

The 6 - 9 member board will comprise a team of leaders with preferred experience in the following areas:

- Governance
- Legal/Risk Management
- Human Resources
- Accounting/Finance
- Strategy
- Marketing/Communications
- Project Management

Experience in marketing, promotion, and brand development or;  
Working knowledge of the government grant structure and grant writing would be considerable assets as well.

## **RESPONSIBILITIES**

The Board is responsible for the highest level of decision-making and legal authority. It is accountable for AO resources and activities; communicating the organizational vision to the membership and athletics community; and defining the parameters within which the association will carry out its work.

Board members serve a two-year term and are eligible for re-election for two additional consecutive elected terms.

Directors meet in person a minimum of 4 times, in addition to short evening teleconference meetings, when required. Board members are also required to participate on one or more AO standing committees: i.e., Governance, Finance, Human Resources and Risk Management. There is also Board representation on all Operational committees, such as; Competitions, Technical Officials, Programs and Services, Technical, Marketing and others. Committee meetings are typically held monthly or as required.

Board members serve on a volunteer basis and without remuneration, except for travel and accommodation costs in relation to Board members' duties.

Successful candidates must be or become a member of Athletics Ontario within 10 days of election.

Learn more about Athletics Ontario at [www.athleticsontario.ca](http://www.athleticsontario.ca) and how you can make a difference!

## **HOW TO APPLY**

Interested candidates are requested to complete and submit an application form, available on the Athletics Ontario website and forward it to:

Sarah Boyle  
Athletics Ontario  
(Board Member)  
3701 Danforth Ave.,  
Scarborough, ON, M1N 2G2  
or  
Email: [office@athleticsontario.ca](mailto:office@athleticsontario.ca)

**Closing Date: September 27, 2019: 6:00 P.M. EST**

Thank you for your interest.