

DIRECTOR, SPORT SAFETY

STATUS	Full-time
REPORTING TO	Chief Operating Officer
LOCATION	Ottawa, ON
START DATE	February 2020

SUMMARY

The Coaching Association of Canada unites stakeholders and partners in its commitment to raising the skills and stature of coaches, and ultimately expanding their reach and influence. Through its programs, the CAC empowers coaches with knowledge and skills, promotes ethics, fosters positive attitudes, builds competence, and increases the credibility and recognition of coaches.

Reporting to the COO and working closely with the CEO, the Director, Sport Safety will provide leadership and expertise in safeguarding best practices, and risk management considerations in the sport and coaching community. The Director will be accountable for leadership in the areas of influencing safe sport, the Chartered Professional Coach program, the Responsible Coaching Movement among other required and requested services in the Canadian sport systems, and in line with the endorsed by the 2019 Red Deer Declaration or the Prevention of Harassment, Abuse and Discrimination in Sport, endorsed by the Federal, Provincial, Territorial Ministers for Sport, Physical Activity and Recreation.

The Director, Sport Safety will support organizational compliance to its safe sport policies, protocols and relevant legislation. The Director, Sport Safety will respond to the needs of CAC stakeholders in the identification and delivery of safe sport training, policies and processes, to best foster a safe environment within which participants, athletes, coaches and the people involved can thrive.

The CAC grants the official designation of Chartered Professional Coach (ChPC) and the status of Registered Coach to professionals in the field of coaching in Canada. It provides multiple services to coaches and promotes the integral leadership role coaches play in the success and effectiveness of sport programs and athlete development in Canada. The designation establishes a standard for coaching which is defined by a commitment to education and certification, and a commitment to adhere to an ethical standard to protect the profession and the public. The Director, Sport Safety will lead enhanced services to ChPC and Registered coaches and foster a strategic relationship with coach employers to build the profession in Canada.

DUTIES & RESPONSIBILITIES

PROGRAM MANAGEMENT

Professional coaching

- Lead the design and delivery of value-added services to members – including the identification of new offerings and relationship management with vendors.
- Collaborate with the Canadian Sport System to ensure meaningful support in the coach working environment.
- Provide sound guidance to Registered and Chartered Professional Coaches along with sport system partners to support their development and management of challenging situations as well as to ensure the adherence to the code of conduct.
- Collaborate within the CAC team to enable them in promoting and implementing professional coaching practices within their targeted sports.

Responsible Coaching Movement

- Actively engage and respond to the needs of partners in their implementation of the Responsible Coaching Movement and safe sport practices.
- Create programs, tools and practices that support the Canadian sport system to reduce risk within their coaching framework.
- Proactively identify potential areas of vulnerability and risk with recommended implementation strategies to address improvement.
- Proactively identify best practices and implement knowledge transfer strategies on behalf all partners.

PLANNING AND POLICY DEVELOPMENT

- Contribute to the alignment of the Canadian Sport System at all levels in support of the 2019 Red Deer Declaration.
- Ensure the suite of Safe Sport policies and protocols are current, robust, and legal within the organization.

ORGANIZATIONAL EXCELLENCE

- Liaise with all levels of management, providing timely and effective communication pertaining to risk management.
- Ensure that all personal ways of working and those of the team are consistent with the values and culture expected within the CAC.

EDUCATION AND AWARENESS

- To build on and develop robust approved education and training programs to be deployed at all levels and roles in sport.
- Develop and oversee the creation of, or strategic partnerships in the delivery of, effective education programs; implement evaluation programs to assess effectiveness of educational initiatives.

EDUCATION AND/OR EXPERIENCE

An equivalent combination of the following education and experience will be considered:

- University education in management, administration, project management, policy or any relevant combination of education, training, and expertise.
- 5 years of experience in child protection, security or law.
- 5 - 10 years of experience working with professional coaches.
- Experience working with vulnerable populations.
- Understanding of the Canadian sport culture, the ChPC designation, knowledge of the NCCP and sport system in Canada are considered an asset.

SKILLS & ATTRIBUTES

- Possess strong problem solving, quantitative, and analytical abilities;
- Ability to think innovatively, strategically, and critically, with proven problem-solving skills, excellent judgment, and is comfortable working in a changing environment;
- Excellent leadership and interpersonal skills with the ability to build partnerships and generate consensus;
- Possess strong project management acumen with the ability to take ownership of project timelines and development plans to achieve project goals and responsibilities;
- Ability to communicate effectively in French and English would be a very strong asset.

APPLICATION DETAILS

The CAC is committed to creating an inclusive and diverse work environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ancestry, place of origin, color, ethnic origin, citizenship, creed, sex, sexual orientation, record of offences, age, marital status, family status or disability. Salary based on previous experience and education.

Please send your resume and cover letter with salary expectations by **January 17 2019** to hr@coach.ca. All responses are appreciated, however, only those selected for an interview will receive a reply.