

**2020 Summer Experience Program (SEP) - Sport Coordinator (Run Jump Throw Wheel program)**

Start Date: July 6, 2020, End Date: August 21, 2020

Application Deadline: June 27, 2020

**Opportunity**

The SEP employee will have an opportunity to work at a recognized Provincial Sport Organization, and make an impact in the Athletics community while gaining valuable work experience helping the organization in delivering its mission and meeting several of its strategic priority targets. The Sport Coordinator (Run Jump Throw Wheel Program) will be helping leaders and instructors in delivering a physical literacy program focusing on fundamental movement skills.

**Student Duties**

The SEP employee will take the lead in building or developing community connections with the goal to deliver Run Jump Throw Wheel programming and activities in the community, and manage scheduling of instructors, events, training and tracking of registrations through various databases and on-line platforms. They will actively take the lead in the development of promotion and marketing of the program through telephone, social media, email and in-person communication.

**Student Skills & Eligibility**

The employee will gain skills in the areas of verbal, digital conferencing and written communication. Time management and organizational skills will be developed and will be crucial for the success of the program. Marketing and presentation skills will also be areas in which the students will develop. The employee will also be very engaged in community relationship building and networking, with a focus on social justice, equity, inclusion and diversity. The skills gained will be transferable to many jobs requiring the skills identified above.

**Eligible Students**

Students hired by recipient organizations must meet the eligibility criteria of the program:

- All students must be currently enrolled in a secondary, or post-secondary institution or within six months of graduation and have reached the age of 15 and not yet reached the age of 25 upon commencement of employment or up to 29 years of age for persons with a disability, within the meaning of s.10 of the Ontario Human Rights Code, R.S.O. 1990, c. H.19, as amended from time to time.
- Students must be employed full time for a minimum employment contract length of 246.5 hours or 34 days at 7.25 hours per day.
- Proof of student enrolment must be provided to the employer.
- Students must be residents of Ontario during the period of employment.
- Students must be eligible to work in Canada and have a Social Insurance Number (SIN).
- Students should be living in Ontario at the time they start work.

Location:	While this project will largely be done remotely, some daytime, weekend and evening work may be required off-site, during AO Camps, events and other functions.
How to Apply	Resumes should be emailed to: <a href="mailto:office@athleticsontario.ca">office@athleticsontario.ca</a> . The deadline for receiving resumes/applications is June 27, 2020. Only candidates selected for interviews will be contacted. Please identify the position in the subject line in your email.
Wage Rate:	\$14.00 per hour