

## Athletics Ontario Officials Upgrading Requirements

**All officials requesting upgrading must hold a valid Athletics Ontario membership.**

*Credits: One event credit is earned for working up to and including 4 hours in one day.*

*Two event credits are earned for working over 4 hours, up to and including 8 hours in one day.*

*Three event credits are earned for working more than 8 hours in one day.*

*The maximum number of credits that may be claimed in one day is three.*

**Ontario officials are generalists at Levels 1 and 2, and begin to specialize when moving to Level 3.**

**To be promoted to Level 1 (general) in Ontario**, an official must:

1. Have earned 6 event credits, some in track and some in field.
2. Have written the Athletics Ontario Officials Level 1 Quiz and achieved at least 80%.
3. Have both parts A and B of an *Athletics Ontario Officials Level 1 Report* signed.
4. Have submitted a complete Application for Upgrading to Level 1 to the Director of Seminars & Upgrading

**To be promoted to Level 2 (general) in Ontario**, an official must:

1. Have earned 12 event credits, ideally some in track and some in field, since upgrading to Level 1.
2. Have completed 6 months of service as a Level 1 official.
3. Either have attended an **Athletics Ontario Officials Comprehensive Clinic**  
OR  
have written the Athletics Ontario Officials Level 2 Assignment and achieved at least 80%.
4. Have received one *Provincial Mentoring Report*. The mentoring can be in any discipline in which the official has worked, and must be done by an official Level 3 or higher in the discipline in which the official is being mentored.
5. Have submitted a complete Application for Upgrading to Level 2 to the Director of Seminars & Upgrading

### NOTES:

1. A provisional official who attends an AOO Comprehensive Clinic may 'save' the clinic credit, i.e. will not have to take it again to be promoted to Level 2.
2. A Level 1 official who attends, or has attended, a clinic without attending sessions on all disciplines (or a clinic at which all disciplines were not offered) must write the AOO Level 2 Assignment and achieve at least 80% to be promoted to Level 2.

**To be promoted to Level 3 in Ontario**, an official must:

1. Have earned 16 event credits in each discipline in which he/she wishes to specialize.
2. Have completed one year of service as a Level 2 official.
3. Have written the NOC Open-book exam and achieved at least 80%.
4. Have received two *Provincial Mentoring Reports* in each discipline in which he/she wishes to specialize.
5. Have submitted a complete Application for Upgrading to Level 3 to the Director of Seminars & Upgrading

**For further details of requirements for promotion to Level 3, and to Levels 4 and 5**, please refer to the 'NOC Upgrading Criteria' which can be found on the AO web site and on the Athletics Canada web site. (above criteria for Levels 1 and 2 in Ontario supersede those outlined in the NOC Criteria)