



Annual General Meeting of Athletics Ontario

Sunday Nov. 18, 2018

Canadian Sport Institute of Ontario (CSIO)

875 Morningside Ave. #100, Toronto, ON M1C 0C7

MINUTES

1) WELCOME AND CALL TO ORDER

Call to order at 4:05pm

The Chair of the board, Lisa Ferdinand, introduced herself and requested that she proceed as Chair of the 2018 Athletics Ontario Annual General Meeting. There were no objections. The Chair then introduced Paul Osland the new CEO. She gave a brief bio of Paul Osland.

2) PARLIAMENTARY PROCEDURES AND VOTING REVIEW

The CEO listed all clubs present and the number of votes per club. There are 157 eligible votes available at this year Annual General Meeting, with 31 votes constituting a quorum (20% of total number of clubs). Available votes at this year meeting is 45, 39 of which are from clubs.

Clubs present and number of votes at the 2018 AGM:

	Club Name	Number of Votes
1.	Blue Devils Athletics Club	1
2.	Central Toronto Athletic Club	3
3.	Dundas Valley Track Club	1
4.	Durham Dragons Athletics	2
5.	Extreme Velocity Track Club	1
6.	Hamilton Elite Athletic Team	1
7.	London Western T.F.C.	3
8.	National Capital Track & Field Club	1
9.	Newmarket Huskies Track Club	3
10.	Niagara Olympic Club	2
11.	Ontario Masters	3
12.	Ontario Officials	3
13.	Ottawa Lions T.F.C.	3
14.	Speed River Track & Field Club	3
15.	Toronto Olympic Club	2
16.	University of Toronto T.C.	3
17.	Variety Village Athletic Club	1
18.	York University Track & Field Club	3

Board members present and number of votes at the 2018 AGM:

1.	Lisa Ferdinand	1
2.	Dean Hustwick	1
3.	Scott Currier	1
4.	Brian McClland	1
5.	Sarah Boyle	1
6.	Petrina Dolby	1

PARLIAMENTARY PROCEDURES AND VOTING REVIEW (CONTINUED)

Voting procedure:

The CEO described the voting procedure and listed three individuals who were selected as scrutineers;

1. Milton Ottey
2. Hugh Cameron
3. Nancy Catton

Notice of meeting:

The CEO asked the members to waive the reading of the notice of the 2018 Annual General Meeting. Approval was granted.

With the members' approval and with a quorum being present, the CEO declared the Athletics Ontario 2018 Annual General Meeting to be properly constituted.

3) INTRODUCTIONS

The Chair introduced herself and asked that the board members state their name and what their profession.

Board of directors;

- Lisa Ferdinand, Chair
- Dean Hustwick, Vice Chair
- Brian McClland, Secretary
- Scott Currier, Treasurer
- Sarah Boyle, Director
- Petrina Dolby, Director

The staff introduced themselves;

- Paul Osland, CEO
- Anthony Biggar, Manager, Member Services, Programs & Development
- Shehara Vanniasinkam, Office Manager
- Kolton Kowalchuk, Manager, High Performance
- Randolph Fajardo, Manager, Competitions, Technical Specification & Logistics
- Melissa Johnstone, Media Relations and Communication Coordinator

Paul stated that Sheryl Preston is the road running coordinator and was unable to attend the meeting.

Moment of Silence:

The Chair requested all to stand and observe a moment of silence in tribute to those in the sport community who passed away during the past year.

4) APPROVAL OF AGENDA

MOTION: To approve the agenda as presented made by Ontario Masters and University of Toronto T. C.

MOTION CARRIED.

5) APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF NOV. 19, 2017

MOTION: To waive reading and approve the minutes of the Annual General Meeting of the member of Athletics Ontario held on November 19, 2017 made by Niagara Olympic Club and York University Track & Field Club

MOTION CARRIED.

6) BUSINESS ARISING FROM THE MINUTES OF THE ANNUAL GENERAL MEETING OF NOV. 19, 2017

There was no business arising from the minutes of the 2017 AGM.

7) RATIFICATION OF BUSINESS CONDUCTED BY THE AO BOARD OF DIRECTORS IN THE PAST YEAR

MOTION: To ratify the business conducted by the Athletics Ontario's board of directors since the adjournment of the Annual General Meeting of Nov. 19, 2017 made by Extreme Velocity Track Club and National Capital Track & Field Club.

MOTION CARRIED.

8) 2015-2018 STRATEGIC PRIORITIES REPORT

The Chair presented the 2015-2018 strategic priorities report.

9) 2017-2018 YEAR-END REPORT

The Chair spoke of a few events that took place last year.

The Chair stated that in the past, reports presented at the AGM are based on last fiscal year and that the board presents reports months later. Moving forward, a year-end and Financial audit reports will be presented as soon as possible after the March 31st year-end with an interim report from the current year presented at the AGM.

10) 2018-2019 INTERIM REPORT

The CEO presented the interim report

APPOINTMENT OF RECORDING SECRETARY

The Chair stated that on Nov. 6, 2018, at the board of directors meeting, the board appointed Shehara Vanniasinkam as the recording secretary for the 2018 Annual General Meeting.

11) 2018-2020 STRATEGIC PRIORITIES

The Chair described Athletics Ontario's new pillars & foundation model.

12) COMMITTEE REPORTS

The Chair listed each report and gave members the opportunity to ask questions.

Board reports:

- Board and Executive Committee report (Lisa Ferdinand)
- Finance Committee report (included in Board and Executive Committee report)
- Governance Committee report (Dean Hustwick)
- Human Resources Committee report (included in Board and Executive Committee report)

Operational reports:

- Competition Committee report (Randolph Fajardo)
- Programs & Services Committee report (Michael Lavigne)
- Technical Committee report (Randolph Fajardo)
- Ontario Masters (Doug Smith)
- Athletics Ontario officials (Peter Hocking)
- Risk Management Committee report (Brian McClelland)
- Quest for Gold (Nicole Clarke)

It was stated by a member that one of the reports (Ontario Masters report) was not on the website at the time of the meeting. The CEO had a digital copy of the missing report and it was read to the members.

MOTION: To receive all of the 2018 board and operational committee reports including one verbal made by Niagara Olympic Club and London Western T.F.C.

MOTION CARRIED

13) REPORT ON FINANCIAL STATEMENT, BUDGET REVIEW, AND APPOINTMENT OF AUDITORS

- a) The Chair introduced the Treasurer, Scott Currier. The Treasurer presented the members with the financial report.

MOTION: To approve the audited financial statement for the period April 1, 2017 to March 31, 2018 as presented made by National Capital Track & Field Club and Central Toronto Athletic Club.

MOTION CARRIED.

- b) The Treasurer presented the 2019-2020 budget.

MOTION: To approve the budget for 2019-2020 as presented made by Ontario Masters and Speed River Track & Field Club.

MOTION CARRIED.

- c) **MOTION:** To hereby appoint as auditor Thompson Turnbull Chartered Accountants for 2019-2020 made by Blue Devils Athletic Club and York University Track & Field Club.

MOTION CARRIED.

14) **MOTIONS**

No new motions.

15) **ELECTION OF DIRECTORS**

The Chair of the nominations committee, Brian McClelland explained the process of electing new directors to the board. Public notice of nomination process was given on Oct. 8th, 2018 with a deadline date of Oct. 12, 2018. There are 5 positions open on the board and 6 nominees. The nominees were introduced and were given the opportunity to speak to the members. For those nominees unable to attend the Annual General Meeting, the Chair of the nominations committee gave a brief bio of them.

Nominees:

- Sarah Boyle
- Jason Bunston
- Nicole Clarke
- Scott Currier
- Laura Houston
- Dean Hustwick

MOTION: To accept the slate of nominees as presented, made by Niagara Olympic Club and Central Toronto Athletic Club.

MOTION CARRIED.

16) **NEW BUSINESS**

A member wanted clarification on new membership requirements for clubs and how these requirements would be enforced. Specifically, a club's requirements regarding coaches and their certification.

17) **COMMENTS BY CHAIR**

The Chair thanked everyone for attending the Athletics Ontario Annual General Meeting.

MOTION: To adjourn the 2018 Annual General Meeting of Athletics Ontario made by University of Toronto T.C. and Niagara Olympic Club.

MOTION CARRIED.

ADJOURNMENT: 6:23 P.M.

DRAFT