



BOARD MEETING
TUESDAY, NOVEMBER 6, 2018
CONFERENCE CALL
7:00 PM EDT

ATTENDEES:

Lisa Ferdinand – Chair
 Dean Hustwick
 John Stevenson
 Sarah Boyle
 Petrina Dolby – joined in progress
 Scott Currier
 Chadi Azzi – joined in progress
 Paul Osland
 Brian McClelland – Secretary

REGRETS:
 Nicole Clarke

Minutes

	<i>Items</i>
	Meeting Called to Order at 7:03 pm
1.	Adoption of Agenda
	New business added to the agenda: - Ontario Masters - Update on Dispute Resolution Policy work - Board Operations - Succession Planning Motion: To approve the agenda as amended. Moved: John; Second: Dean; Carried
2.	Conflict of Interest - Declaration
	There was no conflict of interest declared.
3.	Adoption of Minutes from October 23, 2018 - Motion
	Motion: To approve the minutes of the October 23, 2018 Board meeting as presented. Moved: Petrina; Second: Scott; Carried

4.	AO 2019 Q2 P&L
	<p>Scott and Paul led the Board through the financial results.</p> <p>Scott provided a new presentation format that illustrated the revenues and expenses in a format that was more aligned with regular accounting principles.</p> <p>Paul led the Board through a review of the details of the financials.</p> <p>The financials will be presented at the November AGM.</p>
5.	AO 2020 Budget
	<p>Scott/Paul led the Board through a presentation of the 2020 Budget.</p> <p>During the next year, Scott will be working to align the Auditor Financial Statement presentation format with our internal Financial Statement presentation.</p> <p>Paul mentioned that the biggest risk to achieving the 2020 Budget concerns Government grants to AO with possible Government changes in the near future.</p> <p>Motion: To approve the Budget as presented.</p> <p>Moved: Lisa; Second: Sarah; Carried</p>
6/7	2015-2018 Strategic Priorities and the 2017-2018 Year End Reports
	Reports have been reviewed and revised and are ready for the AGM.
8.	AGM
	<p>The Board discussed two alternative ways to present the order of the agenda topics. Lisa and Paul will decide and set the agenda order.</p> <p>Shehara was nominated to take minutes at the AGM.</p> <p>Motion: To appoint Shehara as secretary at the AGM</p> <p>Moved: John; Second: Scott: Carried.</p> <p>Brian, Sarah, Petrina and Lisa will also keep notes as backup.</p>
9.	New Business
	A. Ontario Masters
	An agreement has been signed between the Ontario Masters group and AO. AO will be managing their events both indoor and outdoor. AO will also be helping out with their Financial Reporting.
	B. Dispute Resolution Policy
	<p>Chadi reported that work is still ongoing. It's more complex than originally thought.</p> <p>We need to get a timeframe on its completion.</p> <p>Action: Paul to arrange a conference call with Chadi, Lisa, Paul. Sarah and Petrina to discuss options to finish the work.</p>
	C. Board Operations
	Continuing with a topic that was raised at the Board Strategic Planning Session in August The Board held a general discussion of what the Boards' strengths and weaknesses were and areas to look at improving in the future.

	<p>Strengths:</p> <ul style="list-style-type: none"> - strong attendance at meetings - passion for our sport - a good broad range of talent/backgrounds - work well as a team - strong stable leadership at staff level - much improved budgeting - we have a solid strategic plan <p>Weaknesses/Areas of Improvement:</p> <ul style="list-style-type: none"> - personal schedules present challenges - how to structure ourselves to fulfill the objectives of our Strategic Plan - need clearer defined roles of responsibility - delegate responsibilities, we rely too much on the Chair - Board members need to commit to attending at least one indoor and one outdoor AO championship per year. - identify skills we need for future boards - improve communications within committees and committee to committee - make timely decision and communicate them - improve efficiencies at meetings - follow through on work.
	D. Succession Planning
	<p>Lisa announced that she will not be standing for the position of Chair for her second year of her final term. The Board needs to think about succession planning, not just for the immediate year but the following years as well.</p> <p>Action: The Board will hold a conference call December 3rd. To discuss Succession Planning.</p>

10.	In Camera
	<p>Motion: To move to In Camera at 9:38pm Moved: Dean; Second: John; Carried</p>
	<p>Motion: To move out of In Camera at 9:41pm Moved: Dean; Second: John; Carried</p>
11.	Adjournment
	<p>Motion: To adjourn meeting at 9:43pm. Moved: Dean; Second: John; Carried</p>

Lisa Ferdinand, Chair

Date

Paul Osland, CEO

Date