



## **Competition Committee Report November 2019**

### **Committee Members:**

Frank Bucca  
Phil Martin  
Garfield Reid  
Ian Reid  
Randolph Fajardo (Staff)  
Jason Bunston (Board)  
John Stevenson (Board)

### **Committee Meetings**

- December 12, 2018
- April 17, 2019
- August 27, 2019

### **Summary**

The Competitions Committee added three new members in Frank Bucca (Brampton Track Club), Garfield Reid (Monte Cristo), and Jason Bunston (Board Member). Our committee continues to look at procedure changes/updates to championships to improve its delivery and efficiency. The committee focus this past year were to:

- 1) Rollout new club bid processes for championships
- 2) Sanctioning updates to ensure consistency in the delivery of Athletics Ontario sanctioned competitions.
- 3) Procedural improvements to championships.

### **Issues**

#### Meeting Issues

- Consistency year over year on schedule for each championship
- Championship fixtures
- Sanctioning requirements
- Volunteer requirements and addition of new roles, such as FieldLynx operators, EDM operators and meet setup roles
- Training requirements for EDMs and photo finish
- Length of competitions and availability of officials
- Championship events for new membership categories being rolled out in 2020

## **Specific Duties**

The Competitions Committee shall:

- Establish the annual fixtures list for championships in consultation with the Technical Committee.
- Be responsible for the non-technical aspects of the Bid Application for the hosting of AO Championships.
- Ensure that consistent operating procedures are adhered to with respect to the meet management as outlined in the Policies and Procedures Document.
- Recommend to the Finance Committee, amendments to the Hosting Agreements, as appropriate.
- Ensure that the Hosting Agreements are delivered to the HOC and retained at the AO office.
- Establish and implement regular evaluation of AO Championships, through both committee evaluation tools and membership surveys.
- Evaluate and monitor the effectiveness of sanctioned competitions in meeting the Athletics Ontario Development and High-Performance objectives.
- Review reports and surveys for Championship meets and determine the implications for future planning and coordination of these meets.
- Provide post summary report to HOC's outlining successes and areas for improvement.
- Evaluate, identify, or monitor those activities and areas, which currently (or have the potential to) pose significant risks to the association.
- Recommend measures for the board, as required, on associated policies or procedures that will assist in avoiding or controlling association risks.

## **Near-Term Plans**

- Sanctioned meet checklist to be developed that must be followed by host clubs.
- Championship Bid updates.
- Structure of Policies and Procedures for the Staging of Provincial Championship to be finalized.
- Refine championship procedures and add documentation for specific jobs/roles.

Report submitted November 7, 2019.

Randolph Fajardo  
Competitions Committee, Staff