



FUNDING OPPORTUNITY FOR CLUBS

ONTARIO TRILLIUM FOUNDATION

(OTF)

COMMUNITY BUILDING FUND – CAPITAL STREAM

Source: Ontario Trillium Foundation

Supporting Ontario's Recovery



The Community Building Fund – Capital stream provides support for non-profits, Indigenous communities and Municipalities in the community sport and recreation sectors. The fund will help strengthen communities by supporting the repair, renovation or retrofitting of existing sport and recreation facilities to address:

- **local community need by extending the life and maximizing the use of existing facilities (e.g. playgrounds, splashpads, etc.)**

OR

- **COVID-19 related public health requirements now that support future preparedness**

GRANT APPLICATION DEADLINES & DETAILS

Applications will be accepted starting **September 1, 2021**

NEXT DEADLINE: September 29, 2021 at 5 pm ET

TERM LENGTH: 6 or 12 months

AMOUNT AWARDED (PER YEAR): Minimum \$10,000 Maximum \$500,000

If your organization is interested in applying for a grant, review the application deadlines and accompanying information to successfully plan ahead.

For details, visit:

<https://www.otf.ca/our-grants/grant-application-deadlines>

APPLICATION QUESTIONS

Non-profits, Indigenous communities, and municipalities that are interested in applying to the Capital stream are encouraged to review the application questions listed at the link below and prepare all required information and attachments.

Application Questions:

Visit: <https://otf.ca/resources/community-building-fund-resources/community-building-fund-capital-stream-application-questions#Assessment I>

APPLICATION ASSESSMENT

1. Community significance (30%)

The sports or recreation facilities:

- are important to the community
- serve the public at-large and demonstrate community benefit
- contribute to the social and economic well-being of the community

2. Organization supports diverse, underrepresented, and/or vulnerable populations (10%)

- Organization has clearly demonstrated that its facilities positively impact populations experiencing socio-economic, geographic, cultural and/or racial barriers.

3: Strategy (35%)

- Project is clearly described
- Project will address a community need or address public health requirements
- Project is clearly aligned with the Community Building Fund - Capital stream outcome(s) selected

4: Process (25%)

- Planning to date supports project implementation
- Activities are appropriate to successfully implement the project
- Quotes or estimates are appropriate
- Financial Workbook is reasonable and aligns with the Community Building Fund - Capital stream outcome(s) selected

ELIGIBILITY

Organization eligibility

Organizations applying to the Community Building Fund – Capital stream need to operate or manage sport and recreation facilities in Ontario that serve the public at-large, **and** must be one of the following:

- A charitable organization* or public foundation registered as a charity by the Canada Revenue Agency
- An organization incorporated as a not-for-profit corporation without share capital in a Canadian jurisdiction
- A First Nation / Métis / Inuit or other Indigenous community
- A Municipality

*conservation authorities are eligible to apply as charitable organizations for the Capital stream

Ineligible organizations include:

- An agency of the provincial or Federal government
- Organizations that are receiving funding from other sources for the same component of a capital project
- Colleges and universities operating sport and recreation facilities
- Primary and secondary schools operating sport and recreation facilities
- For-profit organizations

OUTCOMES

Local community need outcomes

- Maximize use of facility – utilization of the space is maximized by increasing hours, use, and/or participation rates (e.g. outdoor field lighting, accordion style wall partitions)
- Extend life of facility – extend operational lifespan of facility (e.g. roof, HVAC, seating, windows and doors, electrical upgrades)
- Improve accessibility of facility – increase accessibility of facilities to benefit everyone (e.g. ramps, washrooms, automated door openers, elevators)

OR

Public health requirements outcomes

- Increase Physical Distancing - enable safe spacing between occupants (e.g. larger common spaces – hallways, bathrooms etc., plexiglass partitions, widening entrance/exit points)
- Improve Air Quality - enhance the quality of air in common and workspaces (e.g. HVAC, air filtration, windows/insulation to improve HVAC efficiency, ventilation upgrade)
- Reduce Physical Contact (touchless/automated) – reduce physical contact with shared surfaces (e.g. handwashing stations, touchless doors, bottle refilling)

HOW MUCH CAN ORGANIZATIONS APPLY FOR?

Organizations can apply for up to 100% of their total project cost up to a maximum of \$500,000, with the exception of municipalities with a population over 20,000 that can only apply for up to 80% of their total project cost.

Eligible project costs will be supported up to a maximum of \$500,000.
Minimum request amount is \$10,000.

Requirements for capital improvements at facilities

Limit of one application per organization, however:

- organizations can request multiple capital improvements within one facility
e.g., touchless entry and widening of doorways at local community centre
- or
- organizations can request the same capital improvements at multiple facilities
e.g., HVAC retrofits at 3 municipal arenas

PROJECT COSTS

Project costs will help your organization address community need or public health requirements identified through COVID-19. Types of costs that are eligible for funding:

- 1. Construction / Renovation:** Includes materials, labour for construction and/or installation
- 2. Fixed Equipment:** Large-scale fixed equipment for installation
- 3. Development Costs:** Developmental costs and/or project management costs to a maximum of 20% of the OTF request amount
- 4. Signage:** Grantees may be required to purchase, produce and install a sign to recognize the funding from the Community Building Fund – Capital stream. Further details will be available soon.

All projects must:

- Occur in the Province of Ontario and be completed within one year following OTF approval
- Occur at facilities that are open to the public for sport or recreation use
- Be for the repair, renovation or retrofitting of sport or recreation facilities operated by the applicant, which could include, but are not limited to playgrounds, sport and recreation facilities, trails, and outdoor fitness space

Important: Read further instructions on how to fill out the application's financial workbook and learn more about what you can apply for. [Review important financial workbook instructions](#)

APPLICATION SUPPORT

Application Coaching

OTF will be hosting group information sessions each week, led by a Program Manager. Find a session and reserve your spot today.

Visit: <https://www.eventbrite.ca/o/ontario-trillium-foundation-otf-fondation-trillium-de-lontario-fto-8337873398>

If you have further questions after reviewing the [Community Building Fund resources](#), you can book a fifteen-minute coaching call with an OTF Program Manager.

Resources: <https://www.otf.ca/resources/community-building-fund-resources>

Coaching topics can include:

- Your project's fit with the OTF Investment Strategy
- Application questions, requirements, and assessment criteria
- OTF policies

OTF CONTACT

Please get in touch during office hours for immediate application support, for more information relating to our Investment Strategy, general questions about the Ontario Trillium Foundation, or anything else you need help with.

Operating hours:

Mon-Fri: 8:30 AM - 5:00 PM

By phone or fax:

Toll-free: 1 800 263-2887

416 963-4927

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