



## **Annual General Meeting of Athletics Ontario**

Sunday Nov. 20, 2022

Zoom Meeting

### **MINUTES**

#### **1) WELCOM AND CALL TO ORDER**

##### **Call to order at 3:01pm**

The Chair and President of the board, Dean Hustwick, introduced himself and stated that he will proceed as Chair of the 2022 Athletics Ontario Annual General.

##### **Introductions**

The Chair introduced the board and staff of Athletics Ontario.

Board of directors:

- Brian McClelland, Secretary
- Scott Currier, Treasurer
- Petrina Dolby, Director
- Meshell Lynch-James, Director
- Dayna Ward, Director
- Patti Moore, Director
- Stephanie Anselm, Director

Staff:

- Paul Osland, Chief Executive Officer
- Anthony Biggar, Director, Member Services, Programs & Development
- Angela Whyte, Manager, High Performance
- Brendan Cole, HP Manager
- Randolph Fajardo, Manager, Competitions, Technical Specification & Logistics
- Shehara Vanniasinkam, Manager, Finance & Operations
- Sheryl Preston, Associate Manager, Road & Trail
- Saheed Khan, Athlete, Coach & Officials Development Coordinator
- Debra Joseph, Consultant, Marketing & Communications

##### **Moment of Silence:**

The Chair requested a moment of silence to remember, recognize and respect those lost in the sport community who passed away during the past year including 5 members of our Hall of Fame.

##### **Appointment of recording secretary**

The Chair stated that Shehara Vanniasinkam was appointed the recording secretary for the 2022 Annual General Meeting.

## 2) QUORUM, PARLIAMENTARY PROCEDURES AND VOTING REVIEW

The Chair introduced the Chief Executive Officer, Paul Osland to explain how the AGM will be conducted and review the voting procedure. The Chief Executive Officer requested that all members enter their name and the club they are with for recording keeping purposes. He then listed all clubs present along with the club representative and the number of votes held by the club.

Clubs present at the 2022 AGM:

	<b>Club Name</b>	<b>Number of Votes</b>	<b>Voting Member</b>
1.	Bytown Walkers	2	Susan McIntyre
2.	Durham Dragons Athletics	3	Zack Jones
3.	Eclipse Track & Field Inc.	3	Cathy Barry
4.	Etobicoke Huskies-Striders Track & Field Club	3	John Powell
5.	London Western Track & Field Club	3	Kathy Robers
6.	Newmarket Huskies Track Club	3	Derek Hackshaw
7.	Niagara Olympic Club	2	Sharon Stewart
8.	Oakville Renegades (Previously Oakville Legion)	1	Nancy Jarvis
9.	Oakville Track & Field Club Athletiques International	1	Bruce Burton
10.	Ontario Racewalkers Association	1	Lilly Whalen
11.	Ottawa Lions Track & Field Club	3	Jennifer Dumoulin
12.	South Simcoe Dufferin Track & Field Club	2	Mary Ann Browne
13.	Thames Athletics Club	1	Sherry Watts
14.	Thorold Elite Track Club	3	Steven Fife
15.	Variety Village Athletic Club	1	Jamal Miller
16.	York University Track & Field Club	3	Bradley Matheson
17.	Ontario Officials	3	Brian Keaveney
18.	University of Toronto Track Club	1	Doug Smith
19.	Laurel Creek Track & Field Club	3	Anita Vandermeer
20.	Hamilton Olympic Club	3	Rich Gelder
21.	National Capital Track & Field Club	2	Tony Crew

Board members present at the 2020 AGM:

	<b>Director</b>	<b>Number of Votes</b>
1.	Dean Hustwick	1
2.	Scott Currier	1
3.	Brian McClland	1
4.	Petrina Dolby	1
5.	Dayna Ward	1
6.	Meshell Lynch-James	1
7.	Patti Moore	1
8.	Stephanie Anselm	1

There are 107 AO-Members eligible to vote this year. A quorum for this meeting is at least 20% of all AO-Members eligible to vote present and by voting in person or by proxy. There are 29 members present at this meeting and therefore we have a quorum. The Chief Executive Officer then described the procedure to conduct a vote using zoom polling.

**Voting procedure:**

The Chief Executive Officer stated that each club has been communicated in advance with respect to the number of votes each club has and described how the number of votes each club receives is determined.

Because this AGM is being conducted virtually, when a vote is required, a poll will be issued with 3 options:

1. Favour
2. Opposed
3. Abstain

If the results of the poll are close, each voting member will submit their vote using the chat feature to the recording secretary. She will determine the results based on the number of votes each member has.

**Notice of meeting:**

Members having viewed a copy of the Notice of the 2022 Annual General Meeting and with a quorum being present, the Chief Executive Officer declared that the Athletics Ontario 2022 Annual General Meeting to be properly constituted.

The Chair then stated that the agenda was published along with the other meeting materials, as no motions were submitted by the membership, the meeting will proceed with items listed on the agenda.

**3) APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF NOV. 21, 2021**

**MOTION:** To waive reading and approve the minutes of the Annual General Meeting of the member of Athletics Ontario held on November 21, 2021, made by Doug Smith and seconded by Brian Keaveney.

**POLL CONDUCTED; MOTION CARRIED**

**4) RATIFICATION OF BUSINESS CONDUCTED BY THE AO BOARD OF DIRECTORS IN THE PAST YEAR**

**MOTION:** To ratify the business conducted by the Athletics Ontario's board of directors since the adjournment of the Annual General Meeting of Nov. 21, 2021 made by Brian Keaveney and seconded by Cathy Barry.

**POLL CONDUCTED; MOTION CARRIED**

**5) 2021-2022 YEAR-END REPORT**

The Chief Executive Officer highlighted some of the actions taken by Athletics Ontario and updated on the safe sport levy funds between April 2021 and March 2022.

**6) REPORT ON FINANCIAL STATEMENT, BUDGET, REVIEW, AND APPOINTMENT OF AUDITORS**

Members to have received a copy of the 2021-22 audited financials. The Chair introduced the Treasurer, Scott Currier. The Treasurer presented an overview of the audited financial statements.

Question was asked by a member regarding increases to entry fees which was answered by Chief Executive Officer.

**Appointment of the Auditor**

**MOTION:** To appoint as auditor Thompson Turnbull Chartered Accountants for 2022-2023 and to authorize the Directors to fix their remuneration made by John Stevenson and seconded by Zack Jones.

**POLL CONDUCTED; MOTION CARRIED**

**7) 2022 – 2023 INTERIM REPORT**

The Chief Executive Officer highlighted actions taken by Athletics Ontario from the current year.

Question asked from member about what factors or expense affecting the bottom-line deficit was answered by Chief Executive Officer.

**8) COMMITTEE REPORTS**

Members to have received copies of the reports listed on the agenda, the Chair gave members the opportunity to ask questions or comment on board reports and then operational reports.

Board reports:

- Board Report and Executive Committee Report
- Finance Committee Report (included in Board and Executive Committee report)
- Governance and Nominations Committee Report
- Human Resources Committee Report
- Risk Management Committee Report

Operational reports:

- Competition Committee Report
- Programs & Services Committee Report
- Technical Committee Report
- Ontario Masters Report
- Athletics Ontario Officials Report
- Quest for Gold Report
- Athlete Advisory Council Report

## 9) ELECTION OF DIRECTORS

Board Director, Patti Moore explained the process of electing new directors to the board. There are 3 Directors with two years remaining on their 3-year terms; 3 Directors with one year remaining on their 3 years terms; 1 Directors who have confirmed they wish to stand for re-election; and 2 Directors not seeking re-election. 3 Directors can be elected at this meeting. Public notice of nomination process was given on August 31<sup>st</sup>, with a deadline date of September 20<sup>th</sup>.

After interviews and review, the Nominations Committee present one applicant that they recommend be added to the slate of nominees, in addition to the one who is standing for re-election.

Nominees for election for a three-year term:

- Petrina Dolby (re-election)
- Boris Nevelev

One board position is being left vacant while a candidate who meets the required financial skills, competencies and experience can be appointed.

The nominees were introduced and were given the opportunity to speak to the members.

**MOTION:** To accept the slate of nominees as presented, made by John Stevenson and seconded by Doug Smith.

### **POLL CONDUCTED; MOTION CARRIED**

Patti Moore reviewed the terms for Petrina Dolby and Boris Nevelev.

## 10) OTHER BUSINESS

The chair presented an overview of the 2022-2027 Strategic Plan.

## 11) COMMENTS BY CHAIR

The Chair recognized the exceptional work of Robin Cambell and Scott Carrier and thanked them for their contributions to the operations of the board and the improvement of the entire organization. He thanked Petrina Dolby for agreeing to another term and welcomed Boris Nevelev to the organization.

**MOTION:** To adjourn the 2022 Annual General Meeting of Athletics Ontario made by Scott MacDonald and seconded by Colleen Dotson.

### **POLL CONDUCTED; MOTION CARRIED**

**ADJOURNMENT: 4:18pm**