



Annual General Meeting of Athletics Ontario

Sunday Nov. 19, 2023

Zoom Meeting

MINUTES

1) WELCOM AND CALL TO ORDER

Call to order at 3:06pm

The Chair and President of the board, Dean Hustwick, introduced himself and stated that he will proceed as Chair of the 2022 Athletics Ontario Annual General.

Introductions

The Chair introduced the board and staff of Athletics Ontario.

Board of directors:

- Patti Moore, Vice Chair
- Lindsay Harrington, Treasurer
- Brian McClelland, Secretary
- Petrina Dolby, Director
- Meshell Lynch-James, Director
- Dayna Ward, Director
- Stephanie Anselm, Director
- Boris Nevelev, Director

Staff:

- Paul Osland, Chief Executive Officer
- Anthony Biggar, Director, Member Services, Programs & Development
- Randolph Fajardo, Manager, Competitions, Technical Specification & Logistics
- Angela Whyte, Manager, High Performance
- Shehara Vanniasinkam, Manager, Finance & Operations
- Sheryl Preston, Associate Manager, Road & Trail
- Saheed Khan, Associate Manager, Athlete, Coach & Officials Development
- Debra Joseph, Marketing & Communications Consultant

*Anthony Biggar and Sheryl Preston were not in attendance.

Moment of Silence:

The Chair requested a moment of silence in tribute to those in the sport community who passed away during the past year.

Appointment of recording secretary

The Chair stated that at the Board of Directors Meeting on Nov. 8, 2023, the Board appointment Shehara Vanniasinkam as the recording secretary for the 2023 Annual General Meeting.

2) QUORUM, PARLIAMENTARY PROCEDURES AND VOTING REVIEW

The Chair introduced the Chief Executive Officer, Paul Osland to explain how the AGM will be conducted and review the voting procedure. The Chief Executive Officer listed all clubs along with the club representative and requested that the representative for the club confirm verbally or on the chat their presence at the meeting.

Clubs present at the 2023 AGM:

	Club Name	Number of Votes	Voting Member
1.	Border City Athletics Club	3	Kelsey Balkwill
2.	Brampton Track Club Inc.	1	Frank Bucca
3.	Central Toronto Athletic Club	3	David Christiani
4.	Durham Dragons Athletics	3	Zack Jones
5.	Etobicoke Huskies-Striders Track And Field Club	3	Austin Nurse
6.	Hamilton Olympic Club	3	Melanie Keer
7.	London Western Track and Field Club	3	Scott MacDonald
8.	Newmarket Huskies Track Club	3	Derek Hackshaw
9.	Oakville Renegades (previously Oakville Legion)	1	Ted Neptune
10.	Project Athletics Track and Field Program	2	Tanya Scarlett
11.	Royal City Athletics Club	3	Phil Martin
12.	Thames Athletics Club	1	Sherry Watta
13.	United Tamil Sports Club	2	Balaramana Palasubramaniam
14.	University of Toronto Track Club	3	Colleen Dotson
15.	York University Track & Field Club	3	Bradley Matheson

Board members present at the 2023 AGM:

	Director	Number of Votes
1.	Dean Hustwick	1
2.	Patti Moore	1
3.	Lindsay Harrington	1
4.	Brian McClland	1
5.	Petrina Dolby	1
6.	Meshell Lynch-James	1
7.	Dayna Ward	1
8.	Stephanie Anselm	1
9.	Boris Nevelev	1

There are 107 AO-Members eligible to vote this year. A quorum for this meeting is at least 20% of all AO-Members eligible to vote present and voting in person or by proxy. There are 23 members present at this meeting and therefore we have a quorum.

The Chief Executive Officer then described the procedure to conduct a vote using zoom polling.

Voting procedure:

The Chief Executive Officer stated that each club has been communicated in advance with respect to the number of votes each club has and described how the number of votes each club receives is determined.

Because this AGM is being conducted virtually, when a vote is required, a poll will be issued with 3 options:

1. Favour
2. Opposed
3. Abstain

If the results of the poll are close, each voting member will submit their vote using the chat feature to the recording secretary. She will determine the results based on the number of votes each member has.

Notice of meeting:

Members having viewed a copy of the Notice of the 2023 Annual General Meeting and with a quorum being present, the Chief Executive Officer declared that the Athletics Ontario 2023 Annual General Meeting to be properly constituted.

The Chair then stated that the agenda was published along with the other meeting materials, as no motions were submitted by the membership, the meeting will proceed with items listed on the agenda.

3) APPROVAL OF THE MINUTES OF THE ANNUAL GENERAL MEETING OF NOV. 20, 2022

MOTION: To waive reading and approve the minutes of the Annual General Meeting of the member of Athletics Ontario held on November 20, 2022, made by Colleen Dotson and seconded by Boris Nevelev.

POLL CONDUCTED; MOTION CARRIED

4) 2022-2023 YEAR-END REPORT

The Chair highlighted some of the actions taken by Athletics Ontario.

5) REPORT ON FINANCIAL STATEMENT, BUDGET, REVIEW, AND APPOINTMENT OF AUDITORS

Members to have received a copy of the 2022-2023 audited financials. The Chair introduced the Treasurer, Lindsay Harrington. The Treasurer presented an overview of the audited financial statements.

Appointment of the Auditor

MOTION: To appoint as auditor Coulson, Thompson, Turnbull Chartered Accountants for 2023-2024 and to authorize the Directors to fix their remuneration made by Brian Keaveney and seconded by Zack Jones.

POLL CONDUCTED; MOTION CARRIED

6) COMMITTEE REPORTS

Members to have received copies of the reports listed on the agenda, the Chair gave members the opportunity to ask questions or comment on board reports and then operational reports.

Board reports:

- Board Report
- Finance Committee Report
- Governance Committee Report
- Human Resources Committee
- Risk Management Committee

Operational reports:

- Athlete Advisory Council Report
- Competition Committee Report
- Masters Committee Report
- Programs & Services Committee Report
- Technical Committee Report
- Officials Committee Report

7) RATIFICATION OF BUSINESS CONDUCTED BY THE AO BOARD OF DIRECTORS IN THE PAST YEAR

MOTION: To ratify the business conducted by the Athletics Ontario's board of directors since the adjournment of the Annual General Meeting of Nov. 20, 2022 made by Colleen Dotson and seconded by Austin Nurse.

POLL CONDUCTED; MOTION CARRIED

8) 2023 – 2024 INTERIM REPORTS

The Chief Executive Officer presented some highlights of the interim report.

9) ELECTION OF DIRECTORS

Board Director, Stephanie Anselm explained the process of electing new directors to the board.

There are 3 Directors with two years remaining on their 3-year terms; 3 Directors with one year remaining on their 3 years terms; and 3 Directors who have confirmed they wish to stand for re-election. 4 Directors can be elected at this meeting. Public notice of nomination process was given on August 29th, with a deadline date of September 21st.

After interviews and review, the Nominations Committee present 4 nominees for election.

Nominees for election for a three-year term:

- Patti Moore (re-election)
- Brian McClelland (re-election)
- Meshell Lynch-James (re-election)
- Lindsay Harrington (Board appointed in 2022 and stands election in 2023)

The nominees were introduced and were given the opportunity to speak to the members.

MOTION: To accept the slate of nominees as presented, made by Austin Nurse and seconded by Colleen Dotson.

POLL CONDUCTED; MOTION CARRIED

10) COMMENTS BY CHAIR

The Chair thanked everyone for attending the Athletics Ontario Annual General Meeting.

MOTION: To adjourn the 2023 Annual General Meeting of Athletics Ontario made by Zack Jones and seconded by Brian McClelland.

POLL CONDUCTED; MOTION CARRIED

ADJOURNMENT: 4:01pm